



**NDOT
Aeronautics Division**

License Violation Waiver Request

Instructions for Using the Waiver Request Form

The airport manager, Authority chairman, or other designated airport official completes Items 1-10. Return or transmit the completed form to the Aeronautics employee who performed the airport inspection (contact information is on the inspection report's cover letter).

The inspector will provide the form to the Director.

You will be notified of your request's status within one month after Aeronautics has received it

Explanation of form items

1. Legal name of the airport
2. Associated city or community
3. FAA Airport location identifier (three-character alphanumeric code).
4. Identify the runway(s) or runway end(s) with a violation.
5. Identify whether the runway is paved or turf.
6. Identify the license surface(s) that is being violated (e.g., Primary Surface, Transition Zone, or Approach).
7. Identify the object(s) creating the violation (e.g. trees, buildings, towers, road; if 'Other' please give a brief description).
8. Describe the inspector's recommendation to mitigate or eliminate the violation (e.g. trim or remove trees; have structure moved, lowered, or removed; etc.).
9. Self-explanatory.
10. Self-explanatory.
11. Sign and date (including printed name).

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Airport information

1. AIRPORT NAME:	2. AIRPORT LOCATION (CITY):	3. LOCID:
4. AFFECTED RUNWAY:	5. RUNWAY TYPE <input type="checkbox"/> PAVED <input type="checkbox"/> TURF	

Information Regarding the Violation

6. LICENSE SURFACE WHERE VIOLATION OCCURS:
7. VIOLATING OBJECT(S):
8. MITIGATION RECOMMENDED BY NDOT/AERONAUTICS
9. DESCRIBE ANY ATTEMPTS MADE TO ADDRESS THE VIOLATION SO FAR, AND EXPLAIN WHY MITIGATION CANNOT BE PERFORMED BEFORE CURRENT LICENSE EXPIRES:
10. IF APPLICABLE, EXPLAIN WHY OBJECT WOULD NOT BE A SAFETY HAZARD IF LEFT UNMITIGATED:
11. "I, THE UNDERSIGNED, FORMALLY REQUEST A NEBRASKA AIRPORT LICENSE WAIVER FOR THE VIOLATION DESCRIBED ABOVE. I UNDERSTAND THIS WAIVER MAY BE GRANTED OR DENIED BY THE NDOT/AERONAUTICS DIVISION DIRECTOR AT THEIR DISCRETION; SIMILARLY, THE DURATION OF THE WAIVER IS AT THE DIRECTOR'S DISCRETION, AND MAY BE REVOKED AT ANY TIME." SIGNATURE/TITLE _____ DATE: _____ PRINTED NAME _____
NDOT/AERONAUTICS USE ONLY
<input type="checkbox"/> GRANTED FOR ____ YEAR(S) ANN B. RICHART, AAE, DIRECTOR _____ <input type="checkbox"/> DENIED DATE _____