

February 09, 2026

Bulletin 26.01 R1 March 06, 2026

SUBJECT BrM7 Inspection Completion Process

To: Nebraska Public Bridge Owners and Inspectors

Introduction

The implementation of the SNBI inspection method with BrM7 has suspended the previous Bridge Inspection Quality Control (QC) process used in BrM6.7. This bulletin supersedes previous QC guidance in Bulletin 24.04.

Revision 1 (R1) of this guidance clarifies the order/sequence of dates for each stage of the inspection completion process.

Implementation

Completing a bridge inspection involves the following steps.

1. Complete all inspection data entry in BrM
2. Complete inspection photo uploads in BrM Multimedia
3. Run the Validation check (BrM > Bridges > Validate)
 - a. check the summary and the results of the Validation check
 - b. make corrections and updates as needed until the Validation check finds no errors
 - i. Errors for items that are updated by NDOT as defined in Bulletin 25.02 are acceptable
4. Indicate that the inspection is complete by updating the field called Date Entered on the BrM > Bridges > Inspection > NDOT Schedule screen.
 - a. Notify QC reviewer that the inspection is ready to review
5. Once QC review is completed, the QC Date (B.IE.08) and QC reviewer name are provided by the QC reviewer on the BrM > Bridges > Inspection > NDOT Schedule screen.
 - a. After QC is completed, the inspector generates an SI&A report and uploads it via BrM Multimedia to the Category called Inspection Reports with the Subcategory of SI&A Report.
6. Indicate that the inspection is complete by updating the Inspection Data Update Date (B.IE.10)
 - a. Review dates of all inspection steps. The chronological order of dates should be as follows:
 - i. Inspection Start (B.IE.02)



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- ii. Inspection Completion (B.IE.03)
- iii. Date Entered
- iv. QC Date (B.IE.08)
- v. Multimedia SI&A upload date
- vi. Data Updated Date (B.IE.10)

b. Once this Data Update Date is populated and an SI&A report is found in the directory, an automated nightly process will lock the inspection record and any subsequent changes to the record would have to be made in a new inspection record.

The screenshot shows the 'NDOT Schedule' form with the following fields highlighted in yellow and numbered 1 through 6:

- 1. Inspection Begin Date (B.IE.02)
- 2. Inspection Completion Date (B.IE.03)
- 3. Date Entered
- 4. QC Date (B.IE.08)
- 5. Multimedia SI&A upload date (automatic on upload) - indicated by a red arrow from a callout box.
- 6. Inspection Data Update Date (B.IE.10)

Figure 1 Required Bridge Inspection Schedule Fields

The screenshot shows the 'Create Multimedia' form with the following fields highlighted in yellow:

- Category: Inspection Reports
- Subcategory: SI&A Report

Figure 2 Uploading an SI&A report for the completed inspection

R1 of T this bulletin establishes the policy moving forward, effective **March 2, 2026**. Inspections completed after the effective date must complete the full QC process and upload of an SI&A Report.

[For additional guidance on completing the QC process see Bulletins and the Quality Control Review Checklist on the NDOT Bridge Division web page.](#)

The QC requirement is issued under the Code of Federal Regulations (CFR), Title 23, Chapter 1 Subchapter G, Part 650, Subpart C, Paragraph 650.313, Quality control and quality assurance. Please note that the inspection including the QC review process must be **completed (B.IE.10) within three months after the month in which the field portion of the inspection is completed (B.IE.03)** in order to comply with 23 CFR 650.315(b) (Inventory).

NDOT continues to work toward improved tools and streamlined methods to support inspectors and QC reviewers. Until those resources are finalized, this policy defines the minimum expectations for ensuring consistent, defensible, and actionable inspection data.

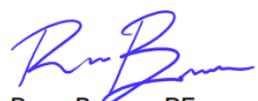
Attachments: [QC Checklist](#)~~none~~

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