

MINUTES  
Nebraska Aeronautics Commission  
May 5, 2023

The Nebraska Aeronautics Commission held their regular meeting at the at the department's office, 3431 Aviation Road, Suite 150, Lincoln, Nebraska. The legal ad was published in the April 25, 2023 edition of the Lincoln Journal Star newspaper and is posted on the website <https://dot.nebraska.gov/aeronautics>. The Commission Book and Public Meetings Act were also posted on the website. Chairperson Scott Tarry called the meeting to order at 1:00 p.m. CST. Commissioners Tom Trumble, Michael Cook, Diana Smith and Dick Trail attended. Also present were Director Ann B. Richart, Deputy Director/Legal Counsel Andre Aman and Engineering Division Manager Anna Lannin.

**Public Comment**

**Approval of Minutes**

Motion by Commissioner Trumble to approve the minutes of the February 10, 2023 meeting. Second by Commissioner Trail. Roll call vote. All voted aye. Motion carried.

**Aeronautics Director's Report**

- Richart reported that the Division currently has 15 employees
  - Newest Teammate – Chris Howard; Airport Maintenance Manager at Scribner State Airfield
  - Existing Vacancies
    - NAVAIDs Technician (posting closes 21 APR 23)
    - Airport Services Manager
    - Director's Assistant
    - Accountant
  - Passage of LB 138 (NDOT Housekeeping Bill) would ease filling these positions
- Legislative Update
  - LB 138 (Current NDOT Housekeeping Bill) LB 453 language amended into LB 138 on 4/5/23. Expected to pass
  - LB 384, Aircraft Sales Tax – Passed out of Revenue Committee 2/13/23. Not expected to go to Floor
- Aeronautics Office Move

- Actual move is occurring May 22 – June 2
- South end of NDOT Bldg #1600 (Nebraska Parkway)
- We'll share the floor and the conference room with HR
- NDOT expects to have us there for 2 years pending complete remodel of office space
  
- Aeronautics Director position
  - NDOT advertised position through NASAO, AAAE, and on the State Website
  - NDOT Director selected 4 to interview

**State Pilot Approval**

Motion by Commissioner Cook for Christopher Moore to be approved as State Pilot. Second by Commissioner Trumble. Roll call vote. All voted aye. Motion carried.

**Report of State Funds Available**

Andre Aman presented a written report of state funds available.

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**PROJECT GRANT FUND**

Funds available January 31, 2023	\$4,058.94
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Commission Actions (2/10/2023 meeting)	
None	
Subtotal	\$0.00
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Other Actions	
None	
Subtotal	\$0.00
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Funds available April 30, 2023	\$4,058.94

*Funds available at May 2022 meeting: \$18,358.94*

**STATE OWNED AIRFIELDS (SOA) DIVERSION GRANT FUND**

Funds available January 31, 2023 \$0.00

Commission Actions (2/10/2023 meeting)

None

Funds available April, 30, 2023 \$0.00

*Funds available at May 2022 meeting: \$0*

**SEAL COAT GRANT FUND (Pavement Preservation Program)**

Funds available January 31, 2023 \$405,792.18

Commission Actions (2/10/2023 meeting)

None

Subtotal \$0.00

Other Actions

None

Subtotal \$0.00

Funds available April 30, 2023 \$405,792.18

*Funds available at May 2022 meeting: \$405,792.18*

**HANGAR REVOLVING LOAN FUND**

Funds available January 31, 2023 \$779,332.17

Commission Actions (2/10/2023 meeting)

4,271  
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None  
Subtotal \$0.00

Other Actions  
Hebron returned their 10/21/22 allocation (April) \$480,000.00  
Subtotal \$480,000.00

Receipts  
February \$19,771.00  
March \$18,661.00  
April \$18,661.00  
Subtotal \$57,093.00

5  
Funds available April 30, 2023 \$1,316,425.17

*Funds available at May 2022 meeting: \$2,015,728.17*  
*Total amount in Hangar Loan fund: \$3,768,360*

**FUEL STORAGE LOAN FUND**

Funds available January 31, 2023 \$317,796.91

Commission Actions (2/10/2023 meeting)

None  
Subtotal

Other Actions  
None  
Subtotal \$0.00

Receipts  
February \$200.00  
March \$200.00  
April \$200.00  
Subtotal \$600.00

Funds available April 30, 2023 \$318,396.91

*Funds available at May 2022 meeting: \$315,238.58*  
*Total amount in Fuel Storage fund: \$336,500*

**NON-PRIMARY ENTITLEMENT TRANSFER PROGRAM**

Funds available January 31, 2023	\$836.75
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<u>Commission Actions (2/10/2023 meeting)</u>	
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None	
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<u>Funds Disbursed</u>	
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None	
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Subtotal	\$0.00
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Funds available April 30, 2023	\$836.75
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Motion by Commissioner Smith to accept the report of State Funds. Second by Commissioner Cook. Roll call vote. All voted aye. Motion carried.

**Federal Aid Project Requests**

The following projects were provided to the Commission for their review and approval prior to forwarding them to the FAA with requests for funding, as required by state statutes. The FAA considers the request for future federal funding as funds become available. No state funds are requested at this time.

**Auburn B-02**

Scope: Construct 3-Bay Box Hangar, Connecting Taxiway, Taxilane & Hangar Approach  
Total Estimated Cost: \$1,190,000

The construction of this hangar will allow for safe storage of aircraft. The airport has interested parties to utilize the space.

Motion by Commissioner Trumble to approve the CIP data sheet and forward it to the FAA. Second by Commissioner Cook. Roll call vote. All voted aye. Motion carried.

**Blair M-03**

Scope: County Road 35/58 Relocation  
Total Estimated Cost: \$2,150,000

In coordination with Runway 13/31 Extension, county road must be relocated outside of proposed Runway Protection Zone to meet current FAA standards.

Motion by Commissioner Smith to approve the CIP data sheet and forward it to the FAA. Second by Commissioner Trail. Roll call vote. All voted aye. Motion carried.

Falls City B-04

Scope: 4-Place T-Hangar  
Total Estimated Cost: \$1,340,000

This would be for preliminary and final design for a 4 place T-hangar with an open end bay. Currently the airport has 22 based aircraft and continues to have a lot of interest from pilots wanting to base their aircraft at the airport. The airport has a waiting list for T-hangars.

Motion by Commissioner Smith to approve the CIP data sheet and forward it to the FAA. Second by Commissioner Trumble. Roll call vote. All voted aye. Motion carried.

McCook M-03

Scope: Airfield Marking, Signage, and Lighting Projects  
Total Estimated Cost: \$369,600

The Master Plan has recommended displacing the Runway 04 to resolve issues with the Runway Protection Zone. Declared distances will be utilized. As part of the project, the remainder of the airport's markings will be replaced.

Motion by Commissioner Trail to approve the CIP data sheet and forward it to the FAA. Second by Commissioner Cook. Roll call vote. All voted aye. Motion carried.

Scottsbluff M-15

Scope: Construct Heli-Pad  
Total Estimated Cost: \$1,000,000

The airport needs to reconstruct the existing helipad to provide for additional rotary wing operations. The new pad will provide for better access and fueling operations to rotary wing aircraft.

Motion by Commissioner Cook to approve the CIP data sheet and forward it to the FAA. Second by Commissioner Smith. Roll call vote. All voted aye. Motion carried.

Scottsbluff M-14

Scope: Rehabilitation of Wildlife/Security Fence  
Total Estimated Cost: \$800,000

The existing wildlife/security fence was installed in 2003 under AIP 3-31-0072-22. Sections of the fence, posts, and access gates need to be replaced in order to maintain a secure perimeter around the airport and to prevent wildlife from entering airport operations area. In accordance with Table 3-7 "Minimum Useful Life" of the FAA Airport Improvement Program Handbook the useful life of the fencing is 20 years.

Motion by Commissioner Trumble to approve the CIP data sheet and forward it to the FAA. Second by Commissioner Cook. Roll call vote. All voted aye. Motion carried.

**Fuel Loan Request**Ord

Scope: Replace Card Reader

Total Estimated Cost: \$24,401.25

Loan Request: \$24,400.00

Evelyn Sharp Field currently does not have fuel available at the airport. At the present time the card reader M3000 is out of date and is not functional. The reader went obsolete in June 2020. The Authority and their consultant have explored using federal grant funds for the replacement but have determined it not to be feasible or practical to request a grant for this project. It is important for fuel to be available at the airport as soon as possible.

As indicated above, the replacement is expected to cost \$24,400. There are sufficient funds available in the program to allocate this loan. It is noted that while the Loan Program states the loan will cover 70% of the costs, recent loans have been for 100% and we support this waiver to the program. It should also be noted that the loan will cover only the replacement of the card reader and not other items necessary for the project.

Motion by Commissioner Trumble to approve the Fuel Loan Request. Second by Commissioner Cook. Roll call vote. All voted aye. Motion carried.

**Closed Projects**

**Closed Projects  
May 5, 2023**

<u>Airport</u>	<u>Original State Allocation</u>	<u>Increase in State Funds Required</u>	<u>Decrease in State Funds Required</u>
<b>Ainsworth 13</b> (Rehab. RWY 17/35, TWY's & Apron)	\$ 0.00	\$ 0.00	\$ 0.00
<b>Albion 10</b> Rehab Runway 15/33 (Joint/Crack Sealing and Marking (3,700ft X 60Ft) Rehab Taxiway (Approx. 4,225ft X 25ft); Rehab Apron	\$ 0.00	\$ 0.00	\$ 0.00

4,275  
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<b>Auburn 10</b> (Install PAPI)	\$	0.00	\$	0.00	\$	0.00
<b>Crete 14</b> (Construct Fuel Farm)	\$	0.00	\$	0.00	\$	0.00
<b>Grant 10</b> (Construct AWOS)	\$	0.00	\$	0.00	\$	0.00
<b>Grant 13</b> (Access Road and Pavement parking)	\$	0.00	\$	0.00	\$	0.00
<b>Gordon 10</b> (Rehab. RWY 4/22 (Sealcoat); Reconstruct TWY, Apron, & Taxilane; (Phase 2- Construction)	\$	0.00	\$	0.00	\$	0.00
<b>Thomas County Airport Authority 07</b> (Taxiway Pavement Rehabilitation)	\$	0.00	\$	0.00	\$	0.00
<b>Thomas County Airport Authority SA-09</b> (Replace Beacon)	\$	0.00	\$	0.00	\$	0.00
<b>Western Nebraska Regional Airport 45</b> (Rehabilitate Runway 5/23)	\$	0.00	\$	0.00	\$	0.00
<b>York 15</b> (SRE Acquisition)	\$	0.00	\$	0.00	\$	0.00
<b>Totals</b>	\$	0.00	\$	0.00	\$	0.00

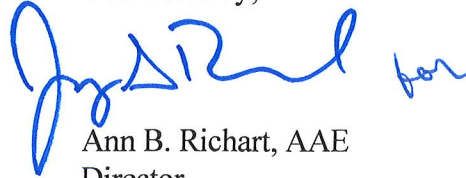
Motion by Commissioner Smith to approve the closed projects. Second by Commissioner Cook.  
Roll call vote. All voted aye. Motion carried.



The next meeting is tentatively set for Friday, August 4, 2023 at 1:00 pm CDT in Millard, Nebraska. Motion by Commissioner Smith to adjourn the meeting. Second by Commissioner Trumble. Roll call vote. All voted aye. Motion carried.

The meeting adjourned at 2:20 p.m.

Submitted by,

A handwritten signature in blue ink, appearing to read "Ann B. Richart" with a small flourish to the right.

Ann B. Richart, AAE  
Director



PILOT QUALIFICATION SHEET

In accordance with Paragraph 3-104 of Nebraska Statutes, the below listed individual seeks approval from the Nebraska Aeronautics Commission to be employed as a pilot by the State of Nebraska.

Name Christopher Monne Date 29 March 23

Address 1720 W. Superior street Lincoln NE 68510

Agency Nebraska state patrol

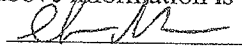
Requests approval as a Class I Pilot. List FAA Airmen certificates and ratings currently held:

Commercial - Rotor Private - ASEL

Airman medical certificate Date 10/24/22 Class II

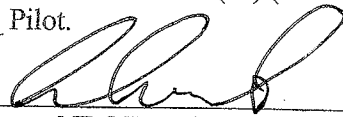
Flight Experience	NDA Recommended Flight Time	Applicant's Flight Time
Total flight hours	<u>250</u>	<u>824.5</u>
Pilot in command	<u>150</u>	<u>626.9</u>
Cross country	<u>          </u>	<u>          </u>
Inst. time (hood, act. & sim)	<u>          </u>	<u>          </u>
Multi-engine PIC	<u>          </u>	<u>          </u>
Nighttime	<u>10</u>	<u>286.7</u>

I certify the above information is true and correct to the best of my knowledge.

 # 385  
Signature of applicant

Recommendation of Director

I have reviewed the qualifications and find the above applicant (meets) (does not meet) the qualifications established by the Nebraska Aeronautics Commission to act as pilot of State of Nebraska-owned aircraft. Further I (do) (do not) recommend Commission approval of the applicant as a Class II Pilot.

  
Director, NDOT - Division of Aeronautics

If the applicant is not recommended it is due to the following:

The applicant is (approved) (disapproved) by the Nebraska Aeronautics Commission as a Class I Pilot.

Rev. Aug. 99   
Chairman, Nebraska Aeronautics Commission

