

Proposer Question Responses
6/27/2025 - Draft RFP
Saddle Creek Road Bridge Project - CN 22761

No.	Document	Section	Question	NDOT Response
1	ITP	3.1	Section 3.1 (Page 13) of the ITP states that use of section dividers is allowed and dividers will not count against the total page count. Please confirm that the cover page will be considered a section divider and will not be included in the total page count.	Language will be added to the ITP to clarify that a cover and table of contents do not count against the page limit.
2	ITP	3.2.3	Section 3.2.3 (Page 14) identifies “four” Key Personnel. Section 4.5.1(Page 21) states the Proposer's Key Personnel shall attend and participate in the interview and that interview attendance is limited to “six” individuals. We respectfully request NDOT allow the inclusion of two Value-Added Personnel as part of this proposal to match the number of people at the interview (i.e., 6). With this requested change, we request “Part 1 Key Personnel Experience” narrative be adjusted from 4 pages to 5 pages, to accommodate additional text for each Value-Added Personnel.	No change will be made. The difference in number of Key Personnel and interview attendees is intended to provide Proposers flexibility.
3	ITP	3.3	Please confirm if NDOT wants questions re-submitted on Form H within Part 2 of the proposal as stated in 3.3 Forms.	Form H is not required to be submitted with the Proposal. A revision will be made in the Final RFP.
4	ITP	3.3.1	Please clarify the anticipated budget for the project as the RFP states \$4.51 million in Section 1.7 but asks for a bond amount of \$10 million.	<p>The budgeted amount in Section 1.7 is based on historical data for preliminary engineering, Preconstruction Services, utilities, right-of-way, mitigation, construction, and construction engineering. The final budget for the Project will be determined in cooperation with the selected Contractor during the Preconstruction Phase.</p> <p>The Surety letter requirement in Section 3.3.1 is to ensure that the selected Proposer is capable of obtaining a bond of sufficient value to cover the actual project cost which will be determined during the Preconstruction Phase. The actual bond value will be based on the negotiated GMP.</p>
5	ITP	4.5.1	Section 4.5.1 (Page 21) states that NDOT will conduct a mandatory interview with each of the Proposers that submit a Proposal. Would it be possible to shortlist or limit the amount of Proposers required to interview based on scoring of the Proposal? Some Proposers may be mathematically eliminated prior to the interview based on proposal scoring and the additional cost of interview preparation can be burdensome. If this is a requirement of the CFR/state statutes for a single step RFP process then we understand.	NDOT will not create a shortlist for this solicitation and will include the interview score as part of the overall score to be used to determine the highest ranked proposer.
6	ITP Forms	Form F	Form F states provide firm experience for the Major Participants consisting of no more than 3 projects. For these projects, is there a requirement for level of complete (in preconstruction, under construction, substantially complete, etc.) in order for them to be included under Firm Experience?	<p>No specific requirement regarding level of completeness is required, however, Form F does require the current project status to be listed.</p> <p>The level of completeness will be used to determine if the experience is sufficient to meet the requisite qualification requirements.</p>
7	ITP Forms	Form G-1	<p>Form G-1 requires including Project Representative contact information as part of the Key Personnel Resume Instructions which will require reaching out to confirm the submitted information is correct and to let them know they are being listed. For some of the projects we will list, this person will be from a firm that has a conflict of interest or from a stakeholder for the project.</p> <p>Shall proposers reach out to NDOT's Authorized Representative for each of these instances to confirm that this contact is allowable per Section 2.4 Rules of Contact on Page 4 of the ITP?</p>	The scope of any inquiry to confirm the accuracy of contact information should be limited to verification of contact information. Proposer shall not discuss the Project while confirming contact details.

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8	Preconstruction Services Amendment	Attachment 1 Section G	Regarding the Table on page 7 "Items Included in the Construction Markup" (Item 2, Employee relocaton, housing, and subsistence costs). Please clarify that if this item just pertains to just Contractor Executives and Leadership? Will any necessary direct Construction Management, onsite Administration staff, and craft labor: relocation, housing, and subsistence costs, if required, be negotiated as part of the GMP (as typical for most CM/GC projects) ?	<p>The subsistence, housing, and relocation costs costs included in the Construction Markup are not limited to Contractor Executives and Leadership. Costs included in the markup (and not negotiated as part of the GMP) include profit plus any home office overhead costs (i.e. General and Administrative costs) allocated to the project. G&A costs are those necessary for the overall operation of the Contractor's business operations, which include the indirect costs such as employee (Key Personnel and additional project staff) subsistence, housing, and relocation costs.</p> <p>Variations to this approach will be discussed during the pricing process.</p>