

Bid Registration Instructions

Prime Contractors that are Prequalified with NDOT can [request bidding documents for an upcoming letting](#). Follow the instructions below to submit a bid request.

If a contractor or subcontractor is not prequalified and wants to bid, a complete [prequalification packet](#) must be submitted by 5:00 P.M. at least five (5) days prior to the letting the contractor intends to bid.

1. Select the applicable “Letting ID” to request bidding documents.

Request for Bidding Documents (R-125) & Planholders List Registration

Prime Contractors - Request for Bidding Documents(R-125) (Click [here](#) for instructions)

- To bid as a Joint Venture you must submit [this form](#) to NDOT.ContractLettings@nebraska.gov

Planholders List Registration (Click [here](#) for instructions)

Please Note:

- This is not an order form.
- If you want to VIEW or DOWNLOAD informational proposals, please follow the link provided here: [Informational Proposals](#)
- The planholders list is posted on the second and third Friday after the issue date and the Wednesday before the letting. Registration is required by 11:00 A.M. CST on the day the planholders list is to be posted. Once you are registered, you will be placed on all subsequent planholders lists for that letting.
- Having a problem or question, e-mail or call: Contracts Section (402)479-4525.
- WARNING: Website information is subject to periodic change and/or updating. Anyone relying on such information assumes the risk that the information provided may be changed and/or updated without notice. Care should be taken by the user to check for changes/updates.

Select Letting



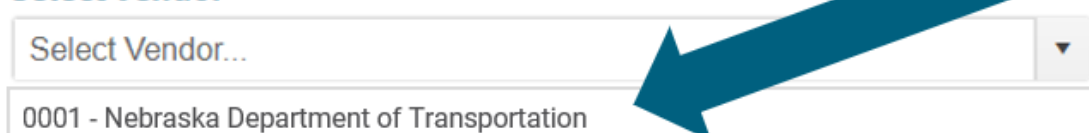
24072501 - 7/25/2024

2. Select the “Vendor” name from the drop down.

Select Letting

24072501 - 7/25/2024

Select Vendor



Select Vendor...

0001 - Nebraska Department of Transportation

3. Make sure the Vendor address listed is accurate.

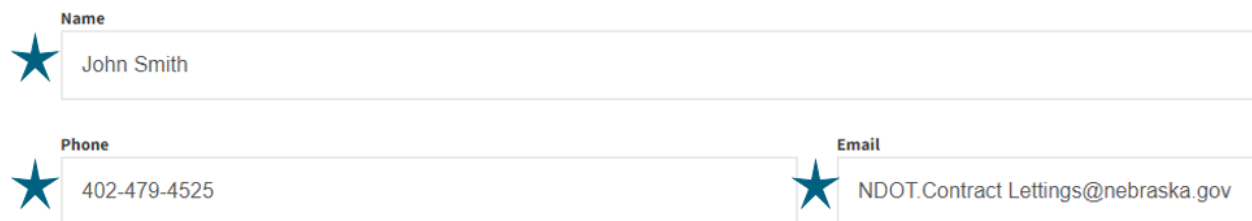
There may be more than one listed, select "MAIN."

Vendor Address



4. Enter a "contact name", "phone number", and "email address." Make sure to fill out all three areas.

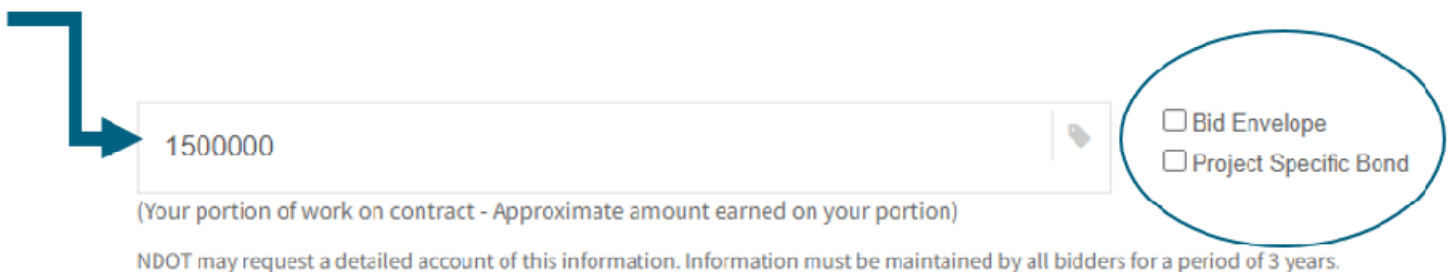
The information listed here will only be used for NDOT to contact the Vendor with any questions and to send the confirmation email.



5. Add estimated dollar amount of all remaining "outstanding work."

There are two additional boxes that should only be selected if:

- The Vendor plans to mail in a *paper* bid, check the box for "Bid Envelope."
- The Vendor plans to mail in a *paper project specific bond* in lieu of an annual bid bond, check the box for "Project Specific Bond."



6. Within the Bid Proposal column, indicate which projects the Vendor wants to be added to bid by checking the corresponding box.

Vendors can select multiple projects.

If a box is not selected, the Vendor will not be approved to bid on that project.

Email	Planholder	Bid Proposal	Letting Date	DBE...	Call Order	Project Number	Location	Contract Id	Control Number
<input type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	07/25/2024		200	NH-480-9(5)	12TH ST - MO RIVER BR PAINT, OMAHA	22703	22703
<input type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	07/25/2024		205	NH-480-9(11)	I-480 MISSOURI RIVER BRIDGE	22807	22807


7. If the Vendor wants to be shown on the Planholders List, check the corresponding “Planholder” box.

Planholder	Bid Proposal
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Vendors can select to be only a “Planholder” for a project.

Planholder	Bid Proposal
<input checked="" type="checkbox"/>	<input type="checkbox"/>

8. For each project selected, a different email address can now be added to be listed in addition to the Vendor's phone number and fax.



Email	Planholder	Bid Proposal	Letting Date	DBE...	Call Order	Project Number
John.Smith@nebraska.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>	07/25/2024		200	NH-480-9(5)
Jan.Smith@nebraska.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>	07/25/2024		205	NH-480-9(11)

9. The email address added to the project row will populate on the Planholders List as the point of contact.

NEBRASKA
DEPARTMENT OF TRANSPORTATION

**PROPOSAL/PLANHOLDER LISTING
FOR THE LETTING OF**

07/25/2024
08:03 AM

VENDOR NO. VENDOR NAME, PHONE, FAX NUMBER

THE NEBRASKA DEPARTMENT OF TRANSPORTATION ASSUMES NO RESPONSIBILITY FOR ERRORS OR OMISSIONS ON THIS LIST.

CALL NO. : 200

CONTRACT NO. :

PROJECT NO. : NH-480-9(5)

0001

NEBRASKA DEPARTMENT OF TRANSPORTATION
PHONE: (402)479-4525 FAX:
EMAIL: John.Smith@nebraska.gov

BIDDING PROPOSAL: Y

10. Click the "Submit" button to complete the request.

A confirmation email will then be sent.

SUBMIT

Having a problem or question? E-mail or call: [Contracts Section](#) | (402) 479-4525.