



RFQ Request for Qualifications

Professional Services for Downtown Lincoln Bike Network

September 9, 2026

Statements of Qualifications are due Wednesday, September 30, 2026, 1:00 P.M.

GENERAL

In accordance with Nebraska Consultants' Competitive Negotiation Act ([Neb. Rev. Stat. §81-1702](#)), the Brooks Act ([40 USC 1101](#)), and [23 CFR 172.5](#), the State of Nebraska, Department of Transportation (NDOT), is issuing a Request for Qualifications (RFQ) for Downtown Lincoln Bike Network. Qualified consultants are invited to submit a statement of qualifications as outlined below. NDOT's website referred to in this document is located at: <http://www.dot.nebraska.gov/business-center/consultant/>

All consultants interested in providing professional services for NDOT and Local Public Agencies (LPAs) are strongly encouraged to review NDOT's template [Standard LPA Professional Services PE Agreement](#), [Sample Fees and Payments Exhibit](#), and [Insurance Requirements for Professional Service Providers](#) prior to responding to this RFQ. By submitting a statement of qualifications in response to this RFQ, Consultant, and all subconsultants, agree to meet the substantive requirements of these documents. These documents can be found on NDOT's website. An agreement will not be executed unless consultant provides a current overhead (indirect cost rate) schedule and proof of meeting the insurance requirements in the form of an [Insurance ACORD](#). Further information regarding insurance, including a [checklist](#) to assist in submitting an acceptable insurance certificate, can be found at <https://dot.nebraska.gov/business-center/consultant/insurance/>.

NDOT is seeking a statement of qualifications from consultants who wish to be considered to provide these services. The selected consultants will be required to follow the [LPA Guidelines Manual for Federal-Aid Projects](#) and all applicable Federal and State requirements and procedures for the local federal-aid projects.

This RFQ does not commit NDOT to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services. NDOT reserves the right to award contracts to more than one qualified consultant, to accept or reject any or all responses received as a result of this request, to negotiate with any qualified consultant or to modify or cancel in part or in its entirety the RFQ, if it is in the best interest of NDOT to do so.

Nebraska Public Records Act

In accordance with Nebraska Revised Statute [84-712](#) et.seq., Nebraska Public Records Act, documents provided to NDOT are public records subject to disclosure unless consultant

requests in writing that documents must be kept confidential and can demonstrate that such records are confidential under federal or state law.

Required Title VI Non-discrimination General Assurance

The Nebraska Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders/offerors that it will affirmatively insure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

STANDARD WORK CATEGORIES

Standard Work Categories anticipated on this project are listed below. Consultant/team must be certified in the following Standard Work Categories. Information regarding the [Standard Work Categories](#) can be found on NDOT's website.

- 102 Transportation Planning
- 110 NEPA Studies
- 120 Roadway Design
- 140 Traffic Operation Studies & Design
- 211 Public Involvement

SCOPE OF SERVICES

A. OVERVIEW OF THE WORK:

The selected consultant shall provide all professional engineering services necessary to prepare traffic and site analysis and design, environmental documentation (as applicable), public involvement, final design, plans, specifications, estimates (PS&E), and supporting technical documentation required for the Downtown Lincoln Bike Network Project.

Services will include project management, coordination with City and NDOT staff, engineering analysis, public engagement, development of construction documents, and preparation of engineer's cost estimates.

The Downtown Lincoln Bike Network Project will enhance connectivity with Lincoln's 183 miles of trail and Downtown's fully separated cycle track by creating safe and accessible protected bicycle infrastructure within the urban core. The proposed project will complete design and construction drawings for over two miles of protected bike lanes on four streets, identified in the 2019 Lincoln Bike Plan. The project will move Lincoln closer to providing needed downtown connections, linking bicyclists to employment, support services, education, healthcare, public transit, Amtrak, and dining and entertainment.

The project area is Downtown, generally bound by 11th Street on the west, 27th Street on the east, Q Street on the north, and K Street on the south. The specific streets to be studied, and for which construction drawings are to be prepared for bicycle infrastructure, signal modifications and connections through intersections and into existing bicycle infrastructure, include 11th, 13th, and 16th Streets, from K to Q Streets and N Street from the Billy Wolff Trail to 27th Street (see Figure 1). The northbound bike lanes on 11th Street and 13th Street end at

K Street, essentially forcing riders onto the sidewalk (where bicycle riding is prohibited) or into traffic on K Street. To the north of the project area, the 16th Street bike lanes begin at R Street. All four north-south bike lanes will connect into the N Street Cycle Track, the most protected on-street bicycle facility in Lincoln, which ends at the north-south Billy Wolff Trail, at roughly 20th Street to the east, or the Pinnacle Bank Arena Commuter Trail to the west. Travelers wishing to continue east of 20th Street on N Street must merge with traffic to do so.

Bicycle infrastructure may include striped bike lanes, buffered bike lanes or separated bike lanes. Proposed configurations include:

- Continuation of a raised bike lane on 11th Street for which construction is to begin in 2027 (from Q Street, to halfway between O and N Streets, with conversion of 11th Street from one-way to two-way) - from halfway between N and O Streets to Lincoln Mall, with conversion of 11th Street from one-way to two-way.
- Striped/painted bike lanes, in each direction, on 13th Street, with conversion of the street from one-way to two-way, from K to O Streets
- 16th Street southbound bike lane as a companion to the northbound bike lane on 17th Street
- N Street shared or separated bike lane, with preferred configuration to be determined by design firm

Public engagement relating to these bicycle infrastructure projects will be conducted.

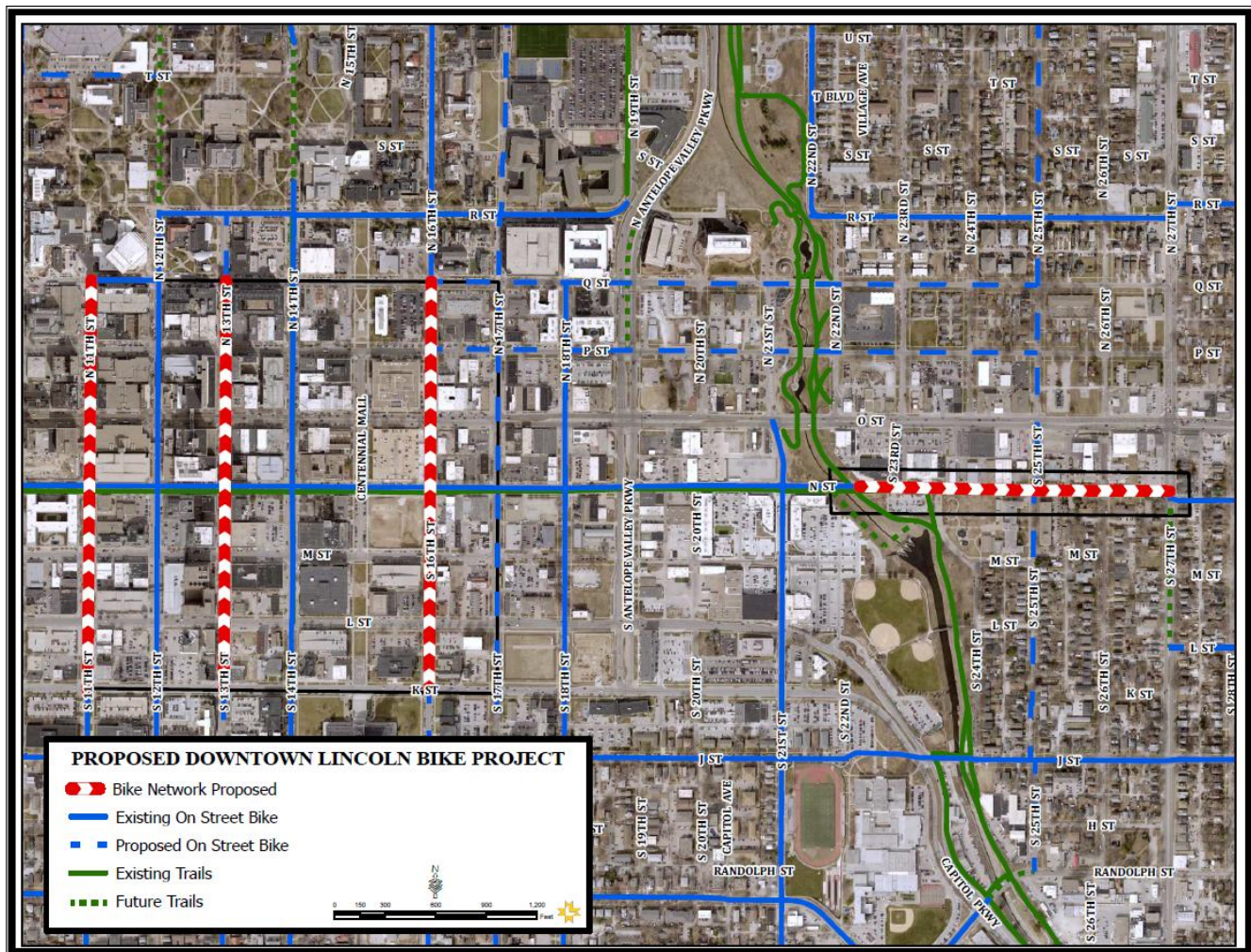


Figure 1. Map of project area.

The consultant shall utilize context-sensitive design practices while incorporating Complete Streets principles and current AASHTO, FHWA, MUTCD, ADA, and NDOT design guidance.

B. QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE:

The Consultant shall demonstrate experience providing professional transportation planning, engineering, and design services for projects of similar size, scope, and complexity. The Consultant should have experience with active transportation, bicycle and pedestrian facilities, Complete Streets, multimodal transportation planning, and federally funded transportation projects. Qualifications should include demonstrated knowledge of Federal Highway Administration (FHWA) requirements, applicable federal and state regulations, environmental documentation, ADA accessibility requirements, public involvement, traffic analysis, and preparation of plans, specifications, and estimates. The Consultant shall identify the proposed project manager and key personnel, including their qualifications, relevant experience, and roles in the project. The Consultant should also demonstrate a proven ability to effectively manage project schedules, budgets, quality control, and coordination with local agencies and other stakeholders. Firms should provide examples of similar projects completed within the past ten years, along with client references that demonstrate successful project delivery, technical expertise, and the ability to complete projects on schedule and within budget.

C. SOFTWARE AND EQUIPMENT REQUIREMENTS:

Microsoft Office products or equivalent, eBuilder project management cloud-based software, AutoCAD for preliminary design work, and ArcGIS for any planning or safety audit work, as appropriate

D. EXPECTATIONS FOR THE DELIVERABLES:

The Consultant will be expected to complete all work necessary to advance the project from planning through preliminary design, including project management, data collection and analysis, public and stakeholder engagement, conceptual design alternatives, traffic and safety analyses, environmental coordination, development of preliminary and final design documents, plans, specifications, and estimates (PS&E), cost estimates, and all supporting technical documentation required for future federal funding applications and project implementation.

E. SCHEDULE (IF APPLICABLE):

Project should be completed by December 31, 2027

DETAILS

It is anticipated that three (3) consultants will be short-listed for interviews, with one (1) consultant to be awarded the contract for the work. The evaluation criteria to be used for the short-listing and final selection are outlined below. The payment method for the contract may be Lump Sum, Cost Plus Fixed Fee, or Specific Rates of Compensation.

NDOT reserves the right to abandon or terminate any contract at any time and either re-advertise services or utilize its own forces. NDOT also reserves the right to accomplish services for future phases on all projects with the selected consultant, select another consultant, or utilize its own forces.

NDOT will not hold a briefing. All information is contained within this RFQ and on NDOT's website. If additional information is deemed necessary, it will be posted on the same web page as this RFQ and will be labeled as an update. Consultants interested in this RFQ are responsible for checking for updated information.

Interested consultants must be certified by NDOT or have a completed certification form on file with NDOT prior to the deadline identified in the Schedule of Activities. Instructions for completing the NDOT Annual Consultant Certification form is available at: <https://dot.nebraska.gov/media/q1qb344b/cert-instruc-annual-certification.pdf>

Please submit your Drug-Free Workplace Policy (DF Policy) separate from the response to this RFQ ([DF Policy Example](#)). The DF Policy is a one-time submittal to NDOT. Please do not re-submit unless your DF Policy has changed or you have never submitted a DF Policy. While the DF Policy is not a submittal requirement, all consultants must have an acceptable DF Policy on file prior to the deadline identified in the Schedule of Activities. If necessary, the consultant's DF Policy may be submitted via email to: NDOT.PDAnnualCertification@nebraska.gov

Please do not call or write NDOT staff for information regarding the services in this RFQ. Email all inquiries/questions to NDOT Procurement Engineer, at: ndot.pdRFQinfo@nebraska.gov or call (402) 479-4778.

EVALUATION CRITERIA

Short List (70 pts)

A. QUALIFICATIONS (30 PTS)

1. Qualifications of the project manager and key team members to perform the work.
2. Qualifications and capability of key subconsultants.
3. Expertise of consultant's design team with 3R and New and Reconstruction projects.
4. Applicability and relevance of comparable projects provided by the Consultant.
5. Knowledge of [*LPA Guidelines Manual for Federal-Aid Projects*](#) and NDOT Roadway Design Manual, Nebraska Board of Public Roads Minimum Design Standards, Federal Design Standards, and AASHTO's "A Policy on Geometric Design of Highways and Streets".
6. Knowledge of the NEPA process and adhering to the purpose and need of the project.

B. PERFORMANCE DATA (20 PTS)

1. Performance evaluations by NDOT and City of Lincoln regarding the work of the Consultant.
2. Adherence to applicable standards and completeness of previous plan submittals to NDOT.
3. Project schedule adherence to previous projects with NDOT.
4. Cooperation with NDOT and City of Lincoln staff on previous projects.
5. If firm has no experience with NDOT or City of Lincoln, review information obtained from Consultant's references for Consultant's performance with other states, local governments, or appropriate clients. The team should list a minimum of two (2) references in their proposal.

C. UNDERSTANDING OF THE SERVICES TO BE PROVIDED (20 PTS)

1. Consultant demonstrated they understand nature and scope of the projects to be assigned under this on-call agreement.
2. The consultant has recognized and identified special circumstances to be considered for the projects.
3. Consultant provided a logical approach to complete tasks and resolve issues of the project.

Final Selection (30 pts, 100 pts total)

D. DISCUSSION OF FOCUS AREA TOPICS (20 PTS)

1. Consultant's interview presentation was clear and concise.
2. Consultant showed knowledge and understanding of topics.

E. COMMITTEE Q&A SESSION (10 PTS)

1. Consultant answered committee questions logically and thoroughly.

SCHEDULE OF ACTIVITIES	Date (2026)	Time (CST)
RFQ posted	September 9	
Last day questions will be accepted	September 16	4:00 PM
Last day Q&A or updates to RFQ may be posted	September 23	4:00 PM
NDOT Form 497 & Drug-Free Workplace Policy on file at NDOT	September 30	1:00 PM
Statement of Qualifications Due	September 30	1:00 PM
Post Short-List Consultants & Interview Schedule	October 9	4:00 PM
Interviews	October 20	1:00 PM-3:00 PM
Post Final Selections	October 23	4:00 PM

NOTE – Shortlisted Firms may be asked to provide verification that they and all subconsultants have submitted their indirect cost rates and certifications for their latest fiscal year. Latest fiscal year means the last fiscal year with an end date no more than 6 months in the past.

SUBMITTAL OF QUALIFICATIONS

All information must be received by the deadline identified in the Schedule of Activities. No exceptions to this deadline will be given.

One (1) electronic copy (PDF format) of your firm's statement of qualifications (SOQ) must be submitted using the Online "[SOQ Submittal Form](#)" link found on the Consultant Services Business Opportunities page. Please "reduce file size" of PDF before submitting.

Submittals are to include the following in the order given below:

1. Front cover to include the consultant, subconsultants (if applicable), and number and title of the RFQ.
2. A letter of interest not to exceed one (1) page.
3. Organizational Chart not to exceed one (1) page.
4. A narrative responding to the established evaluation factors not to exceed five (5) pages.
5. A maximum of five (5) pages of additional supportive material such as charts, tables, resumes, or photos.
6. [NDOT Form 498, "Architect, Engineer, & Related Services Supplement to Statement of Qualifications"](#) ([MS Word version](#)) not to exceed six (6) pages for the consultant and six (6) pages for each subconsultant. A separate NDOT Form 498 must be submitted for each subconsultant to be used.

Additional submittal requirements are:

1. All narrative-related material in the submittal must be formatted for 8½ x 11 paper, single or double spaced. Font size for narrative text no smaller than 11- point.
2. Submittal covers and dividers between the sections are allowed and not included in the page limit.

INTERVIEWS

NDOT's selection committee will conduct interviews with the short-listed consultants via Teams on the date and time specified in the Schedule of Activities. Interviews will be capped at 20 minutes, followed by up to 5 minutes of Q&A. Consultant may contact the Procurement Engineer to make any special arrangements.

NDOT will make every effort to post the short-listed consultants and interview schedule on NDOT's website prior to the deadline identified in the Schedule of Activities.

Upon completion of scoring and approval of the Deputy Director, NDOT will post the final selections on NDOT's website prior to the deadline identified in the Schedule of Activities, or as soon as possible.

Vicki Kramer, Director
Nebraska Department of Transportation

EQUAL OPPORTUNITY EMPLOYER