

## ADDENDUM ONE - QUESTIONS and ANSWERS

Date: May 01, 2023

To: All Bidders

From: Gayle Dietz, Procurement Contracts Officer  
Nebraska Department of Transportation

RE: Addendum for Request for Proposal Number R305-23 ROW Mowing Services

### Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the Nebraska Department of Transportation website for all addenda or amendments.

<u>Question Number</u>	<u>Question</u>	<u>State Response</u>
1.	I would like to see past bid tabulations for the last 3 years for Districts 1, 2, 3, 6 and 7 ROW.	See Attachment for 2022 contract values.
2.	Would you all have an average price statewide for highway mowing and trimming charges? Or some other going rates from 2022-2023?	No Average Pricing. See Attachment for 2022 contract values
3.	Please clarify bidding acres for District 2 Fremont area. Map shows Dodge and Washington county only. Season acres shows 11,000+.	Season Acres of 11,025 is correct.
4.	Can I get the previous contract values for area 120,310 and 720?	See Attachment for 2022 contract values.
5.	If I am the lowest bidder of more than one area am I required to accept all contracts?	Bidders should be providing bids based on the scope of the services they can and are willing to provide at the time of bid. Note, NDOT has the right to cash the bid bond if a bidder chooses not to execute a contract for an area as bid. See the language in both Section I.I Proposal Guarantee Bid Bond of RFP302-23 and in Exhibit A – Contractor Prequalification and as provided below.

		<p><b>PROPOSAL GUARANTEE BID BOND</b> Each bid shall be bonded with a bid bond made payable to the Department in an amount equal to at least five (5) percent of the amount bid. The bid bond shall be executed on the Department bid bond form by corporations authorized to contract as a surety in the State of Nebraska. A Department bid bond form may be requested from the Department by contacting the Operations Division at (402) 479-4356 or by e-mail to <a href="mailto:ndot.operationsprocurement@nebraska.gov">ndot.operationsprocurement@nebraska.gov</a>.</p> <p>Option 1: The completed bid bond and bid shall be placed in separate sealed envelopes, attached to each other and furnished by the Department. Any alterations, conditions, or limitations added to the Department's bid bond form will be unacceptable and cause the bid not to be read.</p> <p>Option 2: (Annual Bid Bond) The Department at its discretion may allow a bidder to place an "Annual Bid Bond" on file with the Department. This bond would cover all projects on which the bidder bids on for a 12-month period shown in the bond. The bidder must indicate in the bid submittal to the Department that their "annual bid bond" applies to the submitted bid. If the "annual bid bond" is applicable the bidder shall indicate this in writing on the bid bond envelope. The envelope containing the bid shall be marked by the bidder to indicate its content. The annual bid bond shall be executed on the Department of Transportations' bid bond form, copies of which may be obtained from the Department.</p> <p>In the event the low bidder fails to comply with any requirement regarding the execution of the contract, the Department shall immediately be entitled to recover the full amount of the bid bond as liquidated damages.</p>
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Attachments Added: **REVISED** Cost Proposal Bid Sheet  
**REVISED** Exhibit 1 Mowing Schedule

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.

**CONTRACT LINE ITEMS:****MOWING AREA 120**

Line	Description of Services	Estimated Season Qty.	UOM	Unit Price	Extended Price
1.	<b>ROW Mowing</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials, and insurance, to properly accomplish ROW mowing in accordance with schedules, and requirements of the RFP.</i>	<b>10,272.83</b>	<b>Acres</b>	<b>\$ 11.89</b>	<b>\$ 122,143.95</b>

**MOWING AREA 130**

Line	Description of Services	Estimated Season Qty.	UOM	Unit Price	Extended Price
2.	<b>ROW Mowing</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials, and insurance, to properly accomplish ROW mowing in accordance with schedules, and requirements of the RFP.</i>	<b>9812.80</b>	<b>Acres</b>	<b>\$ 12.94</b>	<b>\$ 126,977.63</b>

**Estimated contract value: \$ 249,121.58**

Line	OPTIONAL SERVICES	UOM	Unit Price
1.	<i>Bid price for ROW mowing for additional locations within the District Superintendent Area that are not specified in the mowing schedule.</i>	<b>Acres</b>	<b>\$16.15</b>

The parties have executed this contract as of the date of execution by both parties below:

**Completion of Mowing Cycle:** A mowing cycle shall be considered complete when it is inspected and accepted by the Area Maintenance Superintendent or his/her appointee. Photos of the area may be taken by the Area Maintenance Superintendent prior to the work beginning and immediately following the completion of the mowing cycle. If all or a portion of a mowing cycle is considered unacceptable, the Contractor shall be required to correct the problem area to an acceptable condition, at no additional cost to the Department of Transportation. Payment will be made only after the work performed meets the contract requirements.

**DELIVERABLES / CONTRACT LINE ITEMS:**

**Fremont Area**

ITEM #	DESCRIPTION	ESTIMATED SEASON QTY	UOM	PRICE PER ACRE	EXTENDED PRICE
1.	Highway ROW Mowing: Contractor shall be responsible for providing all labor, equipment, fuel, materials and insurance to properly accomplish right-of-way mowing services as specified in RFP #R11-20.	11025	Acres	\$ 13.31	\$ 146,742.75
ITEM #	DESCRIPTION	UOM		PRICE PER ACRE	
2.	Contract price for right-of-way mowing per acre for additional locations within the District Superintendent Area that are not specified in the mowing schedule.	Acres		\$16.00	

**Estimated Contract Value: \$146,742.75**

## **Scope of Work**

### **MOWING PROCEDURES**

The work as specified in RFP #R05-19 shall be performed during the mowing season of May 01 through October 31. A mowing cycle shall consist of one complete mowing of the areas designated in the Mowing Schedule (Exhibit 1). The total estimated acreages are based on three (3) mowing cycles for the Norfolk and West Point areas (See Exhibit 2-District 3 Map) during the mowing season and are not guaranteed quantities. Budget restraints, weather conditions, vegetation growth, and road construction or repairs may alter the mowing frequency and estimated acres. The Mowing Schedule contains necessary information such as highway and reference post numbers, designated acreage, superintendent number, etc., in order for the Contractor to accomplish his/her work. The Contractor shall perform the number of mowing cycles as described in the mowing schedule. The Department reserves the right to increase or decrease the number of mowing cycles. In addition, the Department has the option to amend the Mowing Schedule to include additional locations not specified in the Mowing Schedule (Exhibit 1) but that are within the District Superintendent's area at the "Optional" bid price per acre as provided by the Contractor on the Cost Proposal/Bid Sheet.

**Mowing Cycles:** The mowing cycles shall be performed tentatively as follows:

First mowing cycle: between May 1 and June 7

Second mowing cycle: between June 25 and August 15

Third mowing cycle: between September 1 and October 31

Mowing cycles are subject to change per the direction of the Area Maintenance Superintendent. If conditions warrant an earlier start or a later finish than the mowing schedule, written and/or verbal authorization must be received from the Department of Transportation before any work is performed. Additional mowing cycles shall be performed as directed and approved by NDOT personnel in accordance with the mowing schedule or as conditions warrant.

## **CONTRACT LINE ITEMS:**

### **Norfolk and West Point Area**

LINE	DESCRIPTION	ESTIMATED ANNUAL QTY	UOM	PRICE PER ACRE	EXTENDED PRICE
1.	<b>Highway ROW Mowing:</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials and insurance to properly accomplish right-of-way mowing services as specified in the RFP.</i>	3,966	Acres	\$13.52	\$53,620.32
2.	<b>Trimming:</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials and insurance to properly accomplish right-of-way trimming services as specified in the RFP.</i>	92	Miles	\$70.00	\$6,440.00

**Estimated Contract Value: \$60,060.32**

DESCRIPTION: OPTIONAL BID	UOM	PRICE PER ACRE
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## **Scope of Work**

### **MOWING PROCEDURES**

The work as specified in RFP #R04-19 shall be performed during the mowing season of May 01 through October 31. A mowing cycle shall consist of one complete mowing of the areas designated in the Mowing Schedule (Exhibit 1). The total estimated acreages are based on three (3) mowing cycles for the Columbus, Albion and Humphrey areas (See Exhibit 2-District 3 Map) during the mowing season and are not guaranteed quantities. Budget restraints, weather conditions, vegetation growth, and road construction or repairs may alter the mowing frequency and estimated acres. The Mowing Schedule contains necessary information such as highway and reference post numbers, designated acreage, superintendent number, etc., in order for the Contractor to accomplish his/her work. The Contractor shall perform the number of mowing cycles as described in the mowing schedule. The Department reserves the right to increase or decrease the number of mowing cycles. In addition, the Department has the option to amend the Mowing Schedule to include additional locations not specified in the Mowing Schedule (Exhibit 1) but that are within the District Superintendent's area at the "Optional" bid price per acre as provided by the Contractor on the Cost Proposal/Bid Sheet.

**Mowing Cycles:** The mowing cycles shall be performed tentatively as follows:

First mowing cycle: between May 1 and June 7

Second mowing cycle: between June 25 and August 15

Third mowing cycle: between September 1 and October 31

Mowing cycles are subject to change per the direction of the Area Maintenance Superintendent. If conditions warrant an earlier start or a later finish than the mowing schedule, written and/or verbal authorization must be received from the Department of Transportation before any work is performed. Additional mowing cycles shall be performed as directed and approved by NDOT personnel in accordance with the mowing schedule or as conditions warrant.

## **CONTRACT LINE ITEMS:**

### **Columbus, Albion and Humphrey Area**

LINE	DESCRIPTION	ESTIMATED ANNUAL QTY	UOM	PRICE PER ACRE	EXTENDED PRICE
1.	<b>Highway ROW Mowing:</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials and insurance to properly accomplish right-of-way mowing services as specified in the RFP.</i>	5,824	Acres	\$13.52	\$78,740.48
2.	<b>Trimming:</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials and insurance to properly accomplish right-of-way trimming services as specified in the RFP.</i>	164	Miles	\$70.00	\$11,480.00

**Estimated Contract Value: \$90,220.48**

DESCRIPTION: OPTIONAL BID	UOM	PRICE PER ACRE
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Questions and Answers, 4) the original RFP document and any Addenda, and 5) the Contractor's submitted Proposal.

Any ambiguity or conflict in the contract discovered after its execution, not otherwise addressed herein, shall be resolved in accordance with the rules of contract interpretation as established in the State of Nebraska.

#### **MOWING PROCEDURES**

The work as specified in this request for proposal shall be performed during the mowing season of May 1 through October 31. A mowing cycle shall consist of one complete mowing of the areas designated in the Mowing Schedule (Exhibit 1). The total estimated acreages are based on four (4) mowing cycles for Maintenance Superintendent Area 630 (See Exhibit 2-District 6 Map) during the mowing season and are not guaranteed quantities. Budget restraints, weather conditions, vegetation growth, and road construction or repairs may alter the mowing frequency and estimated acres. The Mowing Schedule contains necessary information such as highway and reference post numbers, designated acreage, superintendent number, etc., in order for the contractor to accomplish his/her work. The contractor shall perform the number of mowing cycles as described in the mowing schedule. The Department reserves the right to increase or decrease the number of mowing cycles. In addition, the Department has the option to amend the Mowing Schedule to include additional locations not specified in the Mowing Schedule (Exhibit 1) but that are within the District Superintendent's area at the "Optional" bid price per acre and per mile as provided by the Contractor on the Cost Proposal/Bid Sheet.

**Mowing Cycles:** The first mowing cycle shall be performed tentatively between May 15 and June 15. The second mowing cycle shall be performed tentatively between June 16 and August 1. The final mowing cycle shall be performed between September 1 and October 31. Intermediate mowing cycles shall be performed as conditions warrant and per the direction of the Area Maintenance Superintendent. If conditions warrant an earlier start or a later finish than the mowing schedule, written and/or verbal authorization must be received from the Department of Transportation before any work is performed. Additional mowing cycles shall be performed as directed and approved by NDOT personnel in accordance with the mowing schedule or as conditions warrant.

#### **DELIVERABLES/CONTRACT LINE ITEMS:**

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY	UOM	PRICE PER ACRE	EXTENDED PRICE
<b>Highway ROW Mowing:</b>					
1.	Contractor shall be responsible for providing all labor, equipment, fuel, materials and insurance to properly accomplish right-of-way mowing services as specified in the RFP.	2349	Acres	\$ 17.60	\$ 41,342.40

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY	UOM	PRICE PER MILE	EXTENDED PRICE
<b>Hand Mowing:</b>					
2.	Contractor shall be responsible for providing all labor, equipment, fuel, materials and insurance to properly accomplish right-of-way hand mowing as specified in the RFP.	1292	Miles	\$ 27.17	\$ 35,103.64

**Estimated Contract Value: \$ 76,446.04**

**CONTRACT LINE ITEMS:**

MOWING AREA 720					
Line	Description of Services	Estimated Season Qty.	UOM	Unit Price	Extended Price
1.	<b>ROW Mowing - ARAPAHOE</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials, and insurance, to properly accomplish ROW mowing in accordance with schedules, and requirements of the RFP.</i>	490.908	Acres	\$18.00	\$8,836.34
2.	<b>ROW Mowing - ELWOOD</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials, and insurance, to properly accomplish ROW mowing in accordance with schedules, and requirements of the RFP.</i>	262.296	Acres	\$18.00	\$4,721.33
3.	<b>ROW Mowing - MAYWOOD</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials, and insurance, to properly accomplish ROW mowing in accordance with schedules, and requirements of the RFP.</i>	265.834	Acres	\$18.00	\$4,785.01
4.	<b>ROW Mowing - MCCOOK</b> <i>Contractor shall be responsible for providing all labor, equipment, fuel, materials, and insurance, to properly accomplish ROW mowing in accordance with schedules, and requirements of the RFP.</i>	475.332	Acres	\$18.00	\$8,555.98

Estimated contract value: \$26,898.66

Line	OPTIONAL SERVICES	UOM	Unit Price
1.	<i>Bid price for ROW mowing for additional locations within the District Superintendent Area that are not specified in the mowing schedule.</i>	Acres	\$18.00

The parties have executed this contract as of the date of execution by both parties below: