

Board of Examiners for County Highway and City Street Superintendents

The October 4, 2024, Written Exam – Class B License

Social distancing may result in limiting the number of those allowed to take the exam, so the Board’s staff will contact each candidate to verify intent to attend the exam.

There is an *open-book exam* for the County Highway and City Street Superintendent License (Class B). You may bring materials that were handed out at the Pre-Exam Workshop and copies of any materials that you printed from the NDOT Boards-Liaison Services websites:

- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/>
- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/nbcs/>
- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/bex/>
- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/training/>
- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/training/resources-for-pre-exam-training-workshop/>

The exam is held at the Nebraska Department of Transportation Central Headquarters Building, 1500 Nebraska Parkway, Lincoln.

9:00 – 12:00 p.m. – Parts I, II & III Exam in process

12:00 p.m. – 12:59 p.m. – Lunch Break

1:00 – 4:00 p.m. – Parts IV & V – Exam in process

You will only be able to work on the *morning* portion during the morning and on the *afternoon* portion during the afternoon. Use your time wisely.

The written exam is point-weighted and consists of the following criteria:	<u>100%</u>	(at least four parts) <u>70%</u>	(one part only) <u>65%</u>
50 Part I – True-false; morning session	= 50 points	35 points	33 points
13 Part II – Construction Plan reading; morning session	= 25 points	18 points	17 points
5 Part III – Applied problems and Free Style; morning session	= 30 points	21 points	20 points
12 Part IV – Applied problems and Free Style; afternoon session	= 65 points	46 points	43 points
13 Part V – Multiple choice (every response counts); afternoon session	= 80 points	56 points	52 points
	<u>250 points</u>		
<i>One part score of 65% minimum is allowed, all other parts must score a minimum 70%, with a Minimum Overall Average Passing Grade of 70%</i>		<u>175 points</u>	

Read the instructions!!!

Read questions carefully!!! Before answering, think carefully when you see words like “always” and “never.”

Be sure to show all of your computations including units on your worksheets. Calculators are permitted.

If you need more space to write, use extra paper provided; on the exam write “see attached sheet.” On the extra paper, write your name, the Part number and the Question number, then your answer.

If you get stuck on a question – move on.

Stay calm. Your prior preparation will enable you to understand the question, recall information and locate what you are looking for in the reference materials.

You may not go to your vehicle or visit with another applicant while the exam is in process.

You will not be able to view your exam once you have turned it in. It will not be returned to you after it has been graded.

Time Estimate for Superintendent's Exam								
Session	Part	Description	Number of Questions	Total Points	Estimated Average Minutes per Point	Total Estimated Minutes to Complete	Available Minutes	Estimated 'Extra' Minutes *
a.m.	I	T/F	50	50	1	50		
	II	Plan Reading	13	25	2.5	63		
	III	Free Style	5	30	1.5	45		
			68	105		158	180	22
p.m.	IV	Free Style	12	65	1.5	98		
	V	M/C	13	80	0.75	60		
			25	145		158	180	22
		TOTALS	93	250		316	360	44
*Estimated time available for review and bathroom breaks								

Pre-Exam Workshop Objectives

- Provide the applicant with basic information that a city street or county highway superintendent should know.
- Help the applicant prepare for the licensing exam.
- Improve service to the public through professional municipal and county highway, road and street management.
- Present the instructional material in a manner that is interesting, clear and as uncomplicated as possible.

Pre-Exam Training Class Disclaimer

- Some exam questions are not explicitly covered in the pre-exam workshop.
- Some information presented in the workshop is not addressed in the exam.

Written Exam Policy

- Candidates shall not be permitted access to any written exam booklet except during a scheduled exam.
- The Secretary for the Board may furnish grades to the candidate upon receipt of a written request. The secretary may also furnish a written summary of areas in which the candidate appeared to have difficulty, upon receipt of a written request.