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DEPARTMENT OF TRANSPORTATION

# Request for Qualifications

Professional Services for Construction  
Engineering & Inspection for Cozad-Darr,  
NH-80-4(155), CN61670

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February 18, 2026

Statements of Qualifications are due **Wednesday, March 4, 2026, 1:00 P.M.**

## GENERAL

In accordance with Nebraska Consultants' Competitive Negotiation Act ([Neb. Rev. Stat. §81-1702](#)), the Brooks Act ([40 USC 1101](#)), and [23 CFR 172.5](#), the State of Nebraska, Department of Transportation (NDOT), is issuing a Request for Qualifications (RFQ) for Construction Engineering & Inspection for Cozad-Darr, NH-80-4(155), CN61670. Qualified consultants are invited to submit a statement of qualifications as outlined below. NDOT's website referred to in this document is located at:

<http://www.dot.nebraska.gov/business-center/consultant/>

All consultants interested in providing professional services for NDOT are strongly encouraged to review NDOT's template [Standard Professional Services CE Agreement](#), [Sample SRC Fees and Payments Exhibit](#), and [Insurance Requirements for Professional Service Providers](#) prior to responding to this RFQ. By submitting a statement of qualifications in response to this RFQ, Consultant, and all subconsultants, agree to meet the substantive requirements of these documents. These documents can be found on NDOT's website. An agreement will not be executed unless consultant provides a current overhead (indirect cost rate) schedule and proof of meeting the insurance requirements in the form of an [Insurance ACORD](#). Further information regarding insurance, including a [checklist](#) to assist in submitting an acceptable insurance certificate, can be found at <https://dot.nebraska.gov/business-center/consultant/insurance/>.

This RFQ does not commit NDOT to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services. NDOT reserves the right to award contracts to more than one qualified consultant, to accept or reject any or all responses received as a result of this request, to negotiate with any qualified consultant or to modify or cancel in part or in its entirety the RFQ, if it is in the best interest of NDOT to do so.

### Nebraska Public Records Act

In accordance with Nebraska Revised Statute [84-712](#) et.seq., Nebraska Public Records Act, documents provided to NDOT are public records subject to disclosure unless consultant requests in writing that documents must be kept confidential and can demonstrate that such records are confidential under federal or state law.

### Required Title VI Non-discrimination General Assurance

The Nebraska Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations,

hereby notifies all bidders/offerors that it will affirmatively insure {ensure} that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

**STANDARD WORK CATEGORIES**

Standard Work Categories anticipated on this project are listed below. Consultant/team must be certified in the following Standard Work Categories. Information regarding the [Standard Work Categories](#) can be found on NDOT's website.

- 150 Construction Engineering & Inspection (CE&I)
- 151 Material Testing
- 210 Engineering Survey

**SCOPE OF SERVICES****A. OVERVIEW OF THE WORK:**

1. Provide for 2 full-time construction inspectors for the Cozad-Darr, I-80 Project. With regard to their project related duties, inspectors will be managed, take direction from and report directly to NDOT Project Manager for the project
2. Provided construction inspectors will perform various construction duties as assigned by NDOT Project Manager. The inspection duties could vary widely dependent on contractor's schedule and activities occurring on the project. Such duties may include:
  - a. Measurement of pay quantities associated with specific inspection duties relating to work items such as grading, paving, erosion control, traffic control, box culverts, and bridges
  - b. Track, obtain, submit, and document materials for sampling as required.
  - c. Production of detailed daily documentation in AASHTOWare of contractor work performed including daily work reports, measurement and payment of quantities, and sampling information.
3. Provided inspectors will report to a designated NDOT facility daily as determined by the NDOT PM
4. Perform construction inspection duties as assigned by the NDOT PM. Intent is to maintain availability of qualified inspection staff for all aspects of construction with specific duties being assigned based on the currently occurring operations.
5. Anticipate working Monday through Friday with additional hours and days as required by contractor's work schedule and NDOT PM. This may include nights, evenings and weekends as necessary. Hours may change based on work suspensions due to weather, holidays, or other conditions.
6. Measurement of pay quantities.

**B. Qualifications, Knowledge and Experience**

1. Erosion Control Inspector Certification.
2. NDOT required earthwork courses.
3. ACI certified.

4. ATSSA or NDOT Traffic Control Technician Certification
5. Knowledge of Grading Inspection field testing equipment using Lightweight Deflectometer equipment and other standard equipment for performing duties.
6. Knowledge of concrete pavement field inspection and testing.
7. Ability to read and interpret NDOT plans and specifications.
8. Knowledge of the NDOT 2017 standard specifications.
9. Knowledge of the NDOT construction manual
10. Knowledge of the MUTCD and Nebraska Supplement
11. Experience with Data entry in AASHTOWare software
12. Experience with Data entry in SWPPP Track system
13. Prefer experience processing GPS survey data with Trimble and Open Roads Designer software
14. Knowledge of GPS survey equipment and how to utilize the equipment to capture survey data.

**C. Software and Equipment Requirements**

1. Utilize NDOT provided Laptop
2. Utilize NDOT provided AASHTOWare construction management software.
3. Utilize NDOT provided Trimble GPS survey equipment, including Trimble TSC7 data collector.
4. Utilize NDOT provided AASHTOWare and Open Roads Designer software
5. Utilize NDOT provided SWPPP Track software
6. Utilize NDOT provided OnBase Software
7. Utilize NDOT provided Microsoft Office products
8. NDOT will provide any other necessary software as required to perform assigned duties
9. Consultant will be required to provide own vehicle(s) for daily project use. Vehicle(s) shall be fitted with an appropriate flashing beacon and be capable of navigating off-road/construction conditions.
10. Consultant will be required to provide all personal protective safety equipment

**D. Expectations for the Deliverables**

1. With initial training and assistance from NDOT personnel, they will be required to independently provide accurate GPS survey data for the measurement and quantity documentation of Erosion and Sediment Control items in accordance with methods set forth by the NDOT project staff.
2. With initial training and assistance from NDOT personnel, will be required to independently provide accurate GPS survey data for the measurement and quantity documentation of subgrade preparation, foundation course, and paving items in accordance with methods set forth by the NDOT project staff.
3. Accurate and detailed daily documentation of contractor work performed, quantity payments, and materials sampling and testing information.
4. Accurate and detailed documentation of the project environmental compliance as set forth by the project environmental commitments, NDOT standards, and NDOT project engineer methods.

**E. SCHEDULE (IF APPLICABLE):**

Project consists of 3 primary phases.

1. Phase 1 includes pavement repair, and crossover/slip ramp construction. This phase is currently in progress.
2. Phase 2 includes reconstructing the west-bound lanes and associated work. It is scheduled to be completed by November 2, 2026
3. Phase 3 includes reconstructing the east-bound lanes and associated work. It is scheduled to be completed by November 1, 2027
4. This schedule is subject to change based on contractor's production and schedule. Acceleration for completion in 2026 is a possibility.

**DETAILS**

It is anticipated that three (3) consultants will be shortlisted for interviews, with one (1) consultant will be awarded the contract for the work. The evaluation criteria to be used for the short-listing and final selection are outlined below. The payment method for the contract may be Lump Sum, Cost Plus Fixed Fee, or Specific Rates of Compensation.

***NDOT reserves the right to abandon or terminate any contract at any time and either re-advertise services or utilize its own forces. NDOT also reserves the right to accomplish services for future phases on all projects with the selected consultant, select another consultant, or utilize its own forces.***

NDOT will not hold a briefing. All information is contained within this RFQ and on NDOT's website. If additional information is deemed necessary, it will be posted on the same web page as this RFQ and will be labeled as an update. Consultants interested in this RFQ are responsible for checking for updated information.

Interested consultants must be certified by NDOT or have a completed certification form on file with NDOT prior to the deadline identified in the Schedule of Activities. Instructions for completing the NDOT Annual Consultant Certification form is available at: <https://dot.nebraska.gov/media/g1qb344b/cert-instruc-annual-certification.pdf>

Please submit your Drug-Free Workplace Policy (DF Policy) separate from the response to this RFQ ([DF Policy Example](#)). The DF Policy is a one-time submittal to NDOT. Please do not re-submit unless your DF Policy has changed or you never have previously submitted a DF Policy. While the DF Policy is not a submittal requirement, all consultants must have an acceptable DF Policy on file prior to the deadline identified in the Schedule of Activities. If necessary, the consultant's DF Policy may be submitted via email to: [NDOT.PDAnnualCertification@nebraska.gov](mailto:NDOT.PDAnnualCertification@nebraska.gov)

**Please do not call or write NDOT staff for information regarding the services in this RFQ.** Email all inquiries/questions to NDOT Procurement Engineer, at: [ndot.pdRFQinfo@nebraska.gov](mailto:ndot.pdRFQinfo@nebraska.gov) or call (402) 479-4778.

**EVALUATION CRITERIA**

**Short List (70 pts)**

**A. QUALIFICATIONS (40 PTS)**

1. Qualifications of the key team members to perform the services described in the Scope of Services.
2. Consultant has demonstrated they will allocate appropriate and sufficient staff resources or qualified subconsultants to meet project objectives and schedules.
3. Knowledge of applicable federal regulations, and State and Federal procedures related to providing the requested inspection services.
4. Qualifications and capability of key subconsultants to perform the services outlined in this RFQ.

**B. PERFORMANCE DATA (10 PTS)**

1. Cooperation, communication, and timeliness of deliverables with NDOT staff on previous projects. If the consultant’s team has no experience with NDOT, the consultant should include three (3) references in their response, including contact information, that has directly been involved with similar services.

**C. UNDERSTANDING OF THE SERVICES TO BE PROVIDED (20 PTS)**

1. Consultant has demonstrated understanding of the key elements of the work
2. Consultant has provided comparable projects for which they have been involved.

**Final Selection (30 pts, 100 pts total)**

**D. DISCUSSION OF FOCUS AREA TOPICS (20 PTS)**

1. Consultant’s interview presentation was clear and concise.
2. Consultant showed knowledge and understanding of topics.

**E. COMMITTEE Q&A SESSION (10 PTS)**

1. Consultant answered committee questions logically and thoroughly.

<b>SCHEDULE OF ACTIVITIES</b>	<b>Date (2026)</b>	<b>Time (CST)</b>
RFQ posted	Feb 18, 25, March 4	
Last day questions will be accepted	Feb 25	4:00 PM
Last day Q&A or updates to RFQ may be posted	March 4	4:00 PM
NDOT Form 497 & Drug-Free Workplace Policy on file at NDOT	March 11	1:00 PM
<b>Statement of Qualifications Due</b>	<b>March 11</b>	<b>1:00 PM</b>
Post Short-List Consultants & Interview Schedule	March 18	4:00 PM
Interview	March 26	2:00 PM to 4:00 PM
Post Final Selections	March 27	4:00 PM

**NOTE – Shortlisted Firms may be asked to provide verification that they and all subconsultants have submitted their indirect cost rates and certifications for their latest fiscal year. Latest fiscal year means the last fiscal year with an end date no more than 6 months in the past.**

**SUBMITTAL OF QUALIFICATIONS**

***All information must be received by the deadline identified in the Schedule of Activities. No exceptions to this deadline will be given.***

One (1) electronic copy (PDF format) of your firm's statement of qualification (SOQ) must be submitted using the Online "[SOQ Submittal Form](#)" link found on the Consultant Services Business Opportunities page. Please "reduce file size" of PDF before submitting.

Submittals are to include the following in the order given below:

1. Front cover to include the consultant, subconsultants (if applicable), and number and title of the RFQ.
2. A letter of interest not to exceed one (1) page.
3. Organizational Chart not to exceed one (1) page.
4. A narrative responding to the established evaluation factors not to exceed five (5) pages.
5. A maximum of five (5) pages of additional supportive material such as charts, tables, resumes, or photos.
6. [NDOT Form 498, "Architect, Engineer, & Related Services Supplement to Statement of Qualifications" \(MS Word version\)](#) not to exceed six (6) pages for the consultant and six (6) pages for each subconsultant. A separate NDOT Form 498 must be submitted for each subconsultant to be used.

Additional submittal requirements are:

1. All narrative-related material in the submittal must be formatted for 8½ x 11 paper, single or double spaced. Font size for narrative text no smaller than 11 point.
2. Submittal covers and dividers between the sections are allowed and not included in the page limit.

**INTERVIEWS**

NDOT's selection committee will conduct interviews with the short-listed consultants via WebEx on the date and time specified in the Schedule of Activities. Interviews will be capped at 15 minutes, followed by up to 10 minutes of Q&A. Consultant may contact the Procurement Engineer to make any special arrangements.

NDOT will make every effort to post the short-listed consultants and interview schedule on NDOT's website prior to the deadline identified in the Schedule of Activities.

Upon completion of scoring and approval of the Deputy Director, NDOT will post the final selections on NDOT's website prior to the deadline identified in the Schedule of Activities, or as soon as possible.

Vicki Kramer, Director  
Nebraska Department of Transportation

*EQUAL OPPORTUNITY EMPLOYER*