

How to Apply for DBE / ACDBE Certification

In-State Certifications:

- ☐ Download and complete the [Application for DBE/ACDBE Certification, Personal Net Worth \(PNW\) Statement](#), and the [Personal Narrative](#) from the [NDOT Civil Rights Page](#).
- ☐ The application, PNW Statement, and Personal Narrative must be signed before submitting to the NDOT Civil Rights Office.
- ☐ Any questions regarding race/ethnicity or gender on the application are not necessary to complete.
- ☐ The last page of the Uniform Certification Application is the Supporting Documents Checklist. Please follow the checklist and submit all applicable documents as required with the application. For documents that are not applicable to your firm, submit a written and signed statement indicating as such.

Interstate Certifications:

- ☐ Provide a cover letter that specifies your firm is applying for interstate certification.
 - Identify all Unified Certification Programs (UCPs) in which the firm is certified, including the UCP that originally certified the firm.
 - Date of original DBE certification.
- ☐ Include an electronic image of the UCP directory of the original UCP that shows the DBE certification.
- ☐ Include a completed and signed USDOT [Declaration of Eligibility](#)

Applications and supporting documentation may be emailed to ndot.hcro-dbe@nebraska.gov or mailed to the address shown below:

Civil Rights Office - DBE
Nebraska Dept. of Transportation
P.O. Box 94759
Lincoln, NE 68509-4759

Questions may be emailed to ndot.hcro-dbe@nebraska.gov or call 402-479-4531.