

EVALUATION CRITERIA

RFP NUMBER 126752 Z6

Relocation Assistance and Advisory Services

Opening Date: August 21, 2026

Mandatory Requirements

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Request for Proposal for Contractual Services form, must be signed manually in ink or by DocuSign;
2. Attachment B – Bidder Response Requirements Matrix (which includes Corporate Overview and Technical Approach; and
3. Attachment A Cost Proposal.

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Corporate Overview Points	125
Technical Approach Points	100
Cost Proposal Points	75
Total Points <u>without</u> Oral Interviews	300
Oral Interview	100
Total Points <u>with</u> Oral Interviews	400