

**From:** [Knott, Jim](#)  
**To:** [NDOT Const-DCE-ADCE](#)  
**Cc:** [NDOT District Engineers](#); [NDOT Const-MGRS-Section Heads](#)  
**Subject:** Payrolls  
**Date:** Wednesday, June 2, 2021 4:31:20 PM  
**Attachments:** [image003.png](#)

---

DCEs,

As I noted in our last DCE meeting the most recent FHWA Compliance Assessment Program review it was noted that there were multiple “findings” regarding payrolls. Primarily that they were not stored in On-base when FHWA looked for them. Aside from the fact that some PMs were not uploading due to there being no set time frame for uploading them, some of you noted that the contractors sometimes do not provide payrolls in a timely manner. In addition, you indicated you had been told by previous Construction Division administration that you were not to utilize the recourse available through Standard Specification 109.07 (6) regarding the withholding of payment for tardy payrolls.

The purpose of this email is to officially lift that guidance and give you the freedom to utilize the withholding of payment as a last resort in obtaining payrolls. I also want to tell you that I have discussed this with Deputy Jamshidi and have his concurrence and that I have discussed this with Executive Director Katie Wilson of the AGC and she will send this information out to her members.

I also request that you encourage your staff to upload project documents including payrolls as soon as possible after being received and checked. This will make it easier for our federal partners to be able to review our projects in a timely manner by reviewing the information stored in On-Base.

Thank you for your consideration of this information.

“



**James Knott**

State Construction Engineer

**Nebraska Department of Transportation**

OFFICE 402-479-4535

CELL 402-480-2792

[Jim.knott@nebraska.gov](mailto:Jim.knott@nebraska.gov)

[dot.nebraska.gov](http://dot.nebraska.gov) | [Twitter](#)