NOTICE TO AIRPORT CONSULTANTS

The Norfolk Airport Authority (Sponsor) is hereby soliciting Statement of Qualifications from consultants for airfield development projects that are anticipated to occur within the next five Federal fiscal years 2027 to 2031 at the Norfolk Regional Airport / Karl Stefan Memorial Field (OFK) located near Norfolk, Nebraska. Subject to receipt of Federal funding and/or State funding, these projects may include the following:

1. FY2027 Rehabilitate Runway 14-32 (Maintenance). Estimated Construction Cost: $166,667
2. FY2027 Rehabilitate Runway 2-20 (design Only). Estimated Cost: $666,667
3. FY2028 Rehabilitate Runway 2-20 (construction). Estimated Cost: $9,322,025
4. FY2030 Relocate ASOS. Estimated Cost: $333,333
5. FY2031 Construct Taxiway (Design Only). Estimated Cost: $166,667
6. FY2031 Rehabilitate Runway 14-32 (Design Only) Estimated Cost: $522,516

These projects have been developed from the Sponsor's Airport Capital Improvement Plan (CIP), prepared with assistance from the NDOT Division of Aeronautics. A copy of each project CIP Data Sheet will be made available upon request.

The services to be provided may include, but are not limited to, preliminary design, final design, bidding, construction observation, and incidental special services such as geotechnical/subsurface investigations and topographic surveying.

Federal Provisions for Solicitations

Civil Rights Title VI (49 USC § 47123 and FAA Order 1400.11). The Sponsor, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all consultants that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this notice/solicitation/invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The following seven Federal provisions are incorporated into this Notice by reference:

- Buy American Preference (Title 49 USC § 50101)
- Davis-Bacon Requirements (2 CFR § 200, Appendix II(D) and 29 CFR Part 5)
- Debarment and Suspension (2 CFR Part 180 (Subpart C), 2 CFR Part 1200, and DOT Order 4200.5)
- Disadvantaged Business Enterprise (49 CFR Part 26)
- Foreign Trade Restriction (49 USC § 50104 and 49 CFR Part 30)
- Lobbying and Influencing Federal Employees (31 USC § 1352 – Byrd Anti-Lobbying Amendment; 2 CFR Part 200, Appendix II(J); and 49 CFR Part 20, Appendix A)
- Procurement of Recovered Materials (2 CFR § 200.322, 40 CFR Part 247, and Solid Waste Disposal Act)

Selection Criteria

In selecting a consultant, the Sponsor is using a qualifications-based selection process conforming to FAA Advisory Circular 150/5100-14E *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*. As such, fee information will not be considered in the selection process and shall not be submitted with the Statement. Fees will be negotiated for projects as federal funds become available. The

agreement(s) between the Sponsor and the selected consultant will be subject to Federal Contract Provisions for A/E Agreements.

The Sponsor intends to select the most qualified firm directly from submittals but reserves the option to short list up to three (3) of the highest rated firms and perform phone, informal, and/or formal interviews. Consultants will be rated by a selection committee according to the following selection criteria and the weight given to each:

1. Capability to perform all aspects of the projects (15%) – qualifications of prime firm (and subconsultants, if any);
2. Relevant experience of key personnel from prime firm (and subconsultants, if any) and role (17%);
3. Knowledge of FAA standards, policies, and procedures (20%);
4. Recent experience with comparable projects at similarly sized airports (14%);
5. History of meeting schedules and staying within budget (14%); and
6. Understanding of the project's potential challenges and Sponsor's concerns (20%).

Submittal Requirements

Statements must be concise and contain no more than twenty-eight (28) pages of material (14 sheets of paper, double sided). This excludes the front and back covers, the two-page cover letter (1 sheet of paper, double sided), table of contents, section dividers, and resumes.

Consultants shall submit six (6) hard copies of their Statement in a package marked "Airport Statement of Qualifications" in the lower left hand corner and the sender's name and address in the upper left hand corner. In addition to the hard copy(s), the Consultant must submit a PDF of their Statement by the same via email with the subject line "Airport Statement of Qualifications" and request delivery/read receipts to confirm receipt. Statements are due by 5:00 p.m. on June 22, 2026, to the following person:
Daniel Geary, PO Box 1343, Norfolk, Nebraska, 68702-1343, dgeary@degdaco.com

Statements received after the deadline will not be considered. The Sponsor reserves the right to reject any and/or all Statements. Statements once submitted become property of the Sponsor.

Inquiries

All questions must be submitted via email to the above contact by 5:00 p.m. on June 8, 2026. (Two weeks before submittal deadline.) Answers will be sent via reply email no later than 5:00 p.m. on June 15, 2026. (One week before submittal deadline.) For more information, please contact Daniel Geary at (402) 379-1820 and dgeary@degdaco.com and Justin Martin at (402) 992-6039 justin@norfolkneairport.com