



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

Request for Qualifications

Professional Services for US-6/N-31 Pedestrian Overpass, CN 23027, PN DPS-77(79)

October 28, 2026

Statements of Qualifications are due Wednesday, November 18, 2026, 1:00 P.M.

GENERAL

In accordance with Nebraska Consultants' Competitive Negotiation Act ([Neb. Rev. Stat. §81-1702](#)), the Brooks Act ([40 USC 1101](#)), and [23 CFR 172.5](#), the State of Nebraska, Department of Transportation (NDOT), is issuing a Request for Qualifications (RFQ) for US Hwy 6/NE Hwy 31 Pedestrian Overpass within the City of Gretna. Qualified consultants are invited to submit a statement of qualifications as outlined below. NDOT's website referred to in this document is located at: <http://www.dot.nebraska.gov/business-center/consultant/>

All consultants interested in providing professional services for NDOT and Local Public Agencies (LPAs) are strongly encouraged to review NDOT's template, [Standard LPA Professional Services PE Agreement](#), [Sample Fees and Payments Exhibit](#), and [Insurance Requirements for Professional Service Providers](#), as well as the IFAC cooperative agreement included as Attachment A, prior to responding to this RFQ. By submitting a statement of qualifications in response to this RFQ, Consultant, and all subconsultants, agree to meet the substantive requirements of these documents. These documents can be found on NDOT's website. An agreement will not be executed unless consultant provides a current overhead (indirect cost rate) schedule and proof of meeting the insurance requirements in the form of an [Insurance ACORD](#). Further information regarding insurance, including a [checklist](#) to assist in submitting an acceptable insurance certificate, can be found at <https://dot.nebraska.gov/business-center/consultant/insurance/>.

NDOT is seeking a statement of qualifications from consultants who wish to be considered to provide these services. The selected consultants will be required to follow the [LPA Guidelines Manual for Federal-Aid Projects](#) and all applicable Federal and State requirements and procedures for the local federal-aid projects.

This RFQ does not commit NDOT to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services. NDOT reserves the right to award contracts to more than one qualified consultant, to accept or reject any or all responses received as a result of this request, to negotiate with any qualified consultant or to modify or cancel in part or in its entirety the RFQ, if it is in the best interest of NDOT to do so.

Nebraska Public Records Act

In accordance with Nebraska Revised Statute [84-712](#) et.seq., Nebraska Public Records Act, documents provided to NDOT are public records subject to disclosure unless consultant requests in writing that documents must be kept confidential and can demonstrate that such records are confidential under federal or state law.

Required Title VI Non-discrimination General Assurance

The Nebraska Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders/offerors that it will affirmatively insure {ensure} that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

STANDARD WORK CATEGORIES

Standard Work Categories anticipated on this project are listed below. Consultant/team must be certified in the following Standard Work Categories. Information regarding the [Standard Work Categories](#) can be found on NDOT's website.

- 110 NEPA Studies
- 120 Roadway Design
- 130 Bridge Design
- 161 Right of Way Design (ROW plans)
- 162 Right of Way Design (Legal Descriptions/Plats)
- 250 Public Involvement

SCOPE OF SERVICES**A. OVERVIEW OF THE WORK:****Preliminary Engineering**

- Review available project information, previous studies, mapping, surveys, utility information, traffic data, and other existing documentation.
- Develop and evaluate design concepts for the pedestrian/bicycle overpass, including alignment, approaches, structure type incorporating architectural elements, vertical clearance, accessibility, lighting, wayfinding signage and connections to existing pedestrian and bicycle facilities.
- Prepare preliminary plans, typical sections, profiles, details, and other exhibits necessary to advance the project.
- Develop preliminary overpass concepts with architectural aesthetic enhancements and thematic design characteristics reflecting the City of Gretna values and adjacent Community Complex development.
- Develop preliminary structural concepts and coordinate structural engineering for the pedestrian overpass.
- Identify existing and proposed utilities and coordinate with utility owners regarding potential conflicts and relocations.
- Coordinate with the City of Gretna, NDOT, utility providers, property owners, and other affected stakeholders.
- Prepare preliminary cost estimates and provide recommendations regarding project scope, constructability, and anticipated construction requirements.

Environmental / NEPA

The Consultant shall provide all services necessary to support NDOT's environmental review and obtain the appropriate environmental clearance for the project.

Environmental services shall include, but are not limited to:

- Prepare the environmental documentation required for the anticipated level of NEPA review.
- Conduct environmental field reviews and investigations.
- Complete required environmental technical studies and documentation.
- Coordinate environmental reviews with NDOT and applicable federal, state, and local agencies.
- Support public and stakeholder coordination related to environmental requirements.
- Identify environmental commitments and incorporate applicable commitments into the project development and design process.
- Prepare and submit environmental documentation for NDOT review and approval.

The Consultant shall coordinate the environmental process closely with preliminary engineering to ensure that design alternatives, right-of-way needs, utility impacts, and other project decisions are adequately evaluated within the NEPA process.

Right-of-Way and Utility Coordination

The Consultant shall identify anticipated right-of-way and temporary/permanent easement needs associated with the project.

Services may include:

- Develop preliminary and final right-of-way plans.
- Identify affected properties and anticipated acquisitions or easements.
- Coordinate with affected property owners as directed by NDOT and the City.
- Identify utility conflicts and coordinate with utility companies regarding relocation or adjustment requirements.
- Provide information necessary to support NDOT's right-of-way acquisition and utility coordination processes.

The project programming identifies an anticipated need for approximately two right-of-way tracts and identifies potential utility coordination involving gas, water, power, and telephone facilities.

Final Design

Following completion of preliminary engineering and environmental clearance, the Consultant shall prepare final plans and construction documents necessary for the project to proceed to letting.

Final design services shall include, but are not limited to:

- Final roadway and pedestrian facility design.
- Final structural design of the pedestrian overpass and associated foundations.
- Final architectural design elements of the pedestrian overpass
- Lighting and electrical design, as applicable.
- Maintenance of traffic and construction staging considerations.
- Right-of-way plans and documents, as applicable.
- Construction details, specifications, quantities, and cost estimates.
- Preparation of final plans and bidding documents in accordance with applicable NDOT requirements.

Bridge Architectural and Aesthetic Design

The Consultant shall incorporate architectural and aesthetic design elements into the pedestrian overpass to create an attractive, context-sensitive gateway feature for the City of Gretna while maintaining a functional, durable, and cost-effective structure. Architectural design shall be coordinated with the structural design from the preliminary engineering phase through final design.

Architectural and aesthetic services shall include, but are not limited to:

- Develop architectural concepts for the pedestrian overpass that complement the character and identity of the Gretna community and surrounding civic and recreational facilities.
- Develop bridge architectural treatments for the superstructure, abutments, approach structures, ramps, stairs, and other visible structural elements.
- Develop architectural concepts for bridge lighting, including pedestrian-scale lighting and accent lighting of architectural features, as appropriate.
- Develop aesthetic treatments for retaining walls, abutments, wingwalls, and other visible concrete surfaces.
- Develop architectural details and specifications necessary to incorporate the selected aesthetic treatments into the final construction documents.

The Consultant shall coordinate the architectural design process with NDOT and the City of Gretna and shall provide opportunities for review and comment at key stages of project development. The final architectural treatments shall be subject to NDOT and the City of Gretna approval and shall be incorporated into the final structural and construction plans.

B. QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE:

The Consultant shall demonstrate substantial experience in planning, preliminary engineering, environmental clearance, and final design of pedestrian and bicycle facilities, including pedestrian bridges over active, high-volume roadways. The project team should have demonstrated knowledge and experience with structural/bridge design, ADA-accessible pedestrian facilities, roadway and drainage design, surveying, utility coordination, right-of-way, traffic control, constructability, cost estimating, and federally funded transportation projects. The team must have experience managing multidisciplinary projects from preliminary engineering through final design and construction letting, including coordination with NDOT, local agencies, utilities, property owners, and other stakeholders.

The Consultant shall also demonstrate experience with NEPA and environmental documentation for transportation projects, including environmental resource investigations, agency coordination, and incorporation of environmental commitments into project design. The team should have demonstrated experience incorporating architectural and aesthetic elements into pedestrian bridges or other transportation structures, including bridge railings, fencing, abutments, retaining walls, approaches, lighting, materials, finishes, and other architectural treatments. Experience developing renderings, perspective views, and other visual exhibits to communicate bridge concepts to the City, NDOT, stakeholders, and the public is highly desirable. The Consultant should demonstrate the ability to balance aesthetics, community character, accessibility, safety, durability, constructability, long-term maintenance, and overall project cost while delivering a complete project consistent with NDOT requirements and the anticipated construction schedule.

C. SOFTWARE AND EQUIPMENT REQUIREMENTS:

Microsoft Office products or equivalent, eBuilder project management cloud-based software, AutoCAD for preliminary design work, and ArcGIS for any planning or safety audit work, as appropriate

D. EXPECTATIONS FOR THE DELIVERABLES:

Anticipated deliverables will include, as applicable:

- Preliminary engineering reports and design documentation
- Environmental technical studies and NEPA documentation
- Preliminary plans and exhibits
- Structural concepts and final structural plans
- Architectural concepts and renderings
- Final architectural plans
- Utility coordination documentation
- Right-of-way plans
- Final construction plans
- Specifications and special provisions

E. SCHEDULE (IF APPLICABLE):

Project must be delivered for a letting by August 2029

DETAILS

It is anticipated that three (3) consultants will be short-listed for interviews, with one (1) consultant will be awarded the contract for the work. The evaluation criteria to be used for the short-listing and final selection are outlined below. The payment method for the contract may be Cost Plus Fixed Fee or Specific Rates of Compensation.

NDOT reserves the right to abandon or terminate any contract at any time and either re-advertise services or utilize its own forces. NDOT also reserves the right to accomplish services for future phases on all projects with the selected consultant, select another consultant, or utilize its own forces.

NDOT will not hold a briefing. All information is contained within this RFQ and on NDOT's website. If additional information is deemed necessary, it will be posted on the same web page as this RFQ and will be labeled as an update. Consultants interested in this RFQ are responsible for checking for updated information.

Interested consultants must be certified by NDOT or have a completed certification form on file with NDOT prior to the deadline identified in the Schedule of Activities. Instructions for completing the NDOT Annual Consultant Certification form is available at: <https://dot.nebraska.gov/media/g1qb344b/cert-instruc-annual-certification.pdf>

Please submit your Drug-Free Workplace Policy (DF Policy) separate from the response to this RFQ ([DF Policy Example](#)). The DF Policy is a one-time submittal to NDOT. Please do not re-submit unless your DF Policy has changed or you never have previously submitted a DF Policy. While the DF Policy is not a submittal requirement, all consultants must have an acceptable DF Policy on file prior to the deadline identified in the Schedule of Activities. If necessary, the consultant's DF Policy may be submitted via email to: NDOT.PDAnnualCertification@nebraska.gov

Please do not call or write NDOT staff for information regarding the services in this RFQ. Email all inquiries/questions to NDOT Procurement Engineer, at: ndot.pdRFQinfo@nebraska.gov or call (402) 479-4778.

EVALUATION CRITERIA

Short List (70 pts)

A. QUALIFICATIONS (30 PTS)

1. Qualifications of the project manager and key team members to perform the work.
2. Firm's demonstrated capacity to manage project teams with multiple consultants.
3. Qualifications and capability of key subconsultants.
4. Applicability and relevance of comparable projects provided by the Consultant, including architectural elements of gateways into municipalities.
5. Knowledge of NDOT Roadway Design Manual, Nebraska Board of Public Roads Minimum Design Standards, Federal Design Standards, and AASHTO's "A Policy on Geometric Design of Highways and Streets".
6. Knowledge of the NEPA process and adhering to the purpose and need of the project.
7. Knowledge of multi-modal and active transportation parameters with an emphasis on highway overpass projects.

B. PERFORMANCE DATA (20 PTS)

1. Performance evaluations by NDOT regarding the work of the Consultant.
2. Adherence to applicable standards and completeness of previous plan submittals to NDOT.
3. Project schedule adherence on previous projects with NDOT.
4. Cooperation with NDOT staff on previous projects.
5. If firm has no experience with NDOT, review information obtained from Consultant's references for Consultant's performance with other states, local governments, or

appropriate clients. The team should list a minimum of two (2) references in their proposal.

C. UNDERSTANDING OF THE SERVICES TO BE PROVIDED (20 PTS)

1. Consultant demonstrated they understand the nature, scope, and expectations of the project.
2. The consultant has recognized and identified special circumstances to be considered for the project.
3. Consultant provided a logical approach to complete tasks and resolve issues of the project.
4. Consultant identified out-of-the-box realistic ideas to address the expectations of the City of Gretna in regard to the bridge architecture and aesthetic design.

Final Selection (30 pts, 100 pts total)

D. DISCUSSION OF FOCUS AREA TOPICS (20 PTS)

1. Consultant's interview presentation was clear and concise.
2. Consultant showed knowledge and understanding of topics.
3. Consultant understands the City of Gretna expectations and adjacent developing area.

E. COMMITTEE Q&A SESSION (10 PTS)

1. Consultant answered committee questions logically and thoroughly.

SCHEDULE OF ACTIVITIES	Date (2026)	Time (CST)
RFQ posted	October 28, Nov 4, Nov 11	
Last day questions will be accepted	November 4	4:00 PM
Last day Q&A or updates to RFQ may be posted	November 10	4:00 PM
NDOT Form 497 & Drug-Free Workplace Policy on file at NDOT	November 18	1:00 PM
Statement of Qualifications Due	November 18	1:00 PM
Post Short-List Consultants & Interview Schedule	November 25	4:00 PM
Interviews	December 8	8:00–11:30 AM
Post Final Selections	December 11	4:00 PM

NOTE – Shortlisted Firms may be asked to provide verification that they and all subconsultants have submitted their indirect cost rates and certifications for their latest fiscal year. Latest fiscal year means the last fiscal year with an end date no more than 6 months in the past.

SUBMITTAL OF QUALIFICATIONS

All information must be received by the deadline identified in the Schedule of Activities. No exceptions to this deadline will be given.

One (1) electronic copy (PDF format) of your firm's statement of qualification (SOQ) must be submitted using the Online "[SOQ Submittal Form](#)" link found on the Consultant Services Business Opportunities page. Please "reduce file size" of PDF before submitting.

Submittals are to include the following in the order given below:

1. Front cover to include the consultant, subconsultants (if applicable), and number and title of the RFQ.
2. A letter of interest, including a statement describing the anticipated impact and benefits of the project to the Gretna community, not to exceed one (1) page.
3. Organizational Chart not to exceed one (1) page.
4. A narrative responding to the established evaluation factors not to exceed five (5) pages.
5. A maximum of ten (10) pages of additional supportive material such as charts, tables, resumes, photos, and any initial conceptual sketches.
6. [NDOT Form 498, "Architect, Engineer, & Related Services Supplement to Statement of Qualifications" \(MS Word version\)](#) not to exceed six (6) pages for the consultant and six (6) pages for each subconsultant. A separate NDOT Form 498 must be submitted for each subconsultant to be used.

Additional submittal requirements are:

1. All narrative-related material in the submittal must be formatted for 8½ x 11 paper, single or double spaced. Font size for narrative text no smaller than 11 point.
2. Submittal covers and dividers between the sections are allowed and not included in the page limit.

INTERVIEWS

NDOT's and Gretna's selection committee will conduct interviews with the short-listed consultants via Microsoft Teams on the date and time specified in the Schedule of Activities. Interviews will be capped at 30 minutes, followed by up to 15 minutes of Q&A. Consultant may contact the Procurement Engineer to make any special arrangements.

NDOT will make every effort to post the short-listed consultants and interview schedule on NDOT's website prior to the deadline identified in the Schedule of Activities.

Upon completion of scoring and approval of the Deputy Director, NDOT will post the final selections on NDOT's website prior to the deadline identified in the Schedule of Activities, or as soon as possible.

Vicki Kramer, Director
Nebraska Department of Transportation

EQUAL OPPORTUNITY EMPLOYER