

Bridge Superstructure and Substructure Steel - Quick Reference Guide

Based on contract material requirements, the **Bridge Division Inspector** will collect documentation for superstructure and substructure steel.

Using these parameters, the **Bridge Division Inspector** will create a sample record and upload documentation into OnBase.

Bridge Division Inspector generates a SiteManager sample record to conform to these guidelines.

Basic Sample Data tab

Material Codes:

Please refer to contract specification for the proper superstructure/substructure steel material code. Options include:

708S0001, Steel Substructure

708S0002, Steel Superstructure

Contract tab

Link only those contract items associated with this sample record.

Tests tab

Following the prompts, the **Bridge Division Inspector** will attach the corresponding lab templates:

MSL005001, Certificate of Test

PTF005001, Producer/Supplier Buy American Certification

The **Physical Test Laboratory Manager** will evaluate the materials and authorize the sample record. **Project manager** can access information in SiteManager and/or OnBase.