

# Board of Examiners for County Highway and City Street Superintendents

## The April 3, 2020 Written Examination – Class B License

There is an *open-book exam* for both the County Highway and City Street Superintendent Licenses (Class B). You may bring materials that were handed out at the Pre-Exam Training Classes and the Superintendents Exam Preparation Class and copies of any materials that you printed from the Boards-Liaison Services websites:

- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/>
- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/training/>
- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/training/resources-for-training-classes/>
- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/nbcs/downloads/>
- <https://dot.nebraska.gov/business-center/lpa/boards-liaison/bex/downloads/>

The \$25.00 application fee entitles you to one license. Indicate which license when you take the exam. Once you pass the exam, you can apply for the other license with payment of an additional \$25.00 fee.

The examination is held at the Nebraska Department of Transportation’s Auditorium, Central Complex Headquarters Building, 1500 Highway 2, Lincoln.

9:00 – 12:00 p.m. – Parts I, II & III Exam in process

12:00 p.m. – 12:59 p.m. – Lunch Break

1:00 – 4:00 p.m. – Parts IV & V – Exam in process

You will only be able to work on the *morning* portion during the morning and on the *afternoon* portion during the afternoon. Use your time wisely.

The written examination is point-weighted and consists of the following criteria:	<b>100%</b>	(at least four parts) <b>70%</b>	(one part only) <b>65%</b>
50 Part I – True-false; morning session	= 50 points	35 points	33 points
13 Part II – Construction Plan reading; morning session	= 25 points	18 points	17 points
5 Part III – Applied problems and Free Style; morning session	= 30 points	21 points	20 points
12 Part IV – Applied problems and Free Style; afternoon session	= 65 points	46 points	43 points
13 Part V – Multiple choice (every response counts); afternoon session	= 80 points	56 points	52 points
	<b>250 points</b>		
<b>One part sure of 65% minimum is allowed, all other parts must score a minimum 70%, with a Minimum Overall Average Passing Grade of 70%</b>	<b>175 points</b>		

During the exam period, first time applicants will receive a brief *oral interview* (ungraded).

*Read the instructions!!!*

*Read questions carefully!!! Before answering, think carefully when you see words like “always” and “never.”*

Be sure to *show your computations* on your worksheets. Calculators are permitted.

If you need more space to write, use extra paper provided; on the exam write “see attached sheet.” On the extra paper, write your name, the Part number and the Question number, then your answer.

If you get stuck on a question – *move on*.

*Stay calm*. Your prior preparation will enable you to understand the question, recall information and locate what you are looking for in the reference materials.

You may not go to your vehicle or visit with another applicant while the exam is in process.

You will not be able to view your exam once you have turned it in. It will not be returned to you after it has been graded.

### **Pre-Exam Training Classes and Superintendents Exam Preparation Class Objectives**

- Provide the applicant with important basic information that a city street or county highway superintendent should know.
- Help the applicant prepare for the licensing examination.
- Improve service to the public through professional municipal and county highway, road and street management.
- Present the instructional material in a manner that is interesting, clear and as uncomplicated as possible.

### **Pre-Exam Training Classes and Superintendents Exam Preparation Class Disclaimer**

- Some examination questions are not explicitly covered in both the training and exam preparation classes.
- Some information presented in both the training and exam preparation classes is not addressed in the examination.

### **Written Examination Policy**

- Candidates shall not be permitted access to any written examination booklet except during a scheduled examination.
- The Secretary for the Board may furnish grades to the candidate upon receipt of a written request. The secretary may also furnish a written summary of areas in which the candidate appeared to have difficulty, upon receipt of a written request.

### **For information, please contact:**

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