

<b>TABLE OF CONTENTS</b> <i>Check the box if included in PW package</i> <i>Click on title to link to sheet</i>		<b>FILL OUT FIRST</b>	
<input type="checkbox"/> <a href="#">Cost Summary Roll-Up</a>	DISASTER DETAILS	DDIR Site Number (XXXX-DR/EM-ST):	
<input type="checkbox"/> <a href="#">Fringe Benefits</a>		Applicant Name:	
<input type="checkbox"/> <a href="#">Labor</a>		Category:	
<input type="checkbox"/> <a href="#">Equipment</a>		PW Reference Number:	
<input type="checkbox"/> <a href="#">FEMA Equipment Rates</a>	KEY STAFF	PW Prepared By:	
<input type="checkbox"/> <a href="#">Materials</a>		Preparer Title:	
<input type="checkbox"/> <a href="#">Contracts</a>		PA Crew Leader:	
<input type="checkbox"/> <a href="#">Rental Equipment</a>		State Representative:	
<input type="checkbox"/> <a href="#">Direct Admin Costs</a>		Applicant Representative:	

### ATTENTION

All Project Worksheets must be entered directly into NDOTs ER Portal by an authorized representative of the Local Public Authority.

This form is unprotected to allow modifications based on amount of data and applicant policies. Please use caution when adding/deleting rows to ensure formulas are maintained and copied correctly. If you do not feel comfortable modifying the spreadsheet, please contact your immediate supervisor.

### INSTRUCTIONS

Complete all yellow fields. Data will autopopulate other sheets in Excel Workbook.

- Gold fields represent data that must be entered.
- Gray fields represent fields that are calculations or are autofilled
- Green fields represent totals that are transferred to the Cost Summary Roll-Up

If pages do not print correctly, select "View" and "Page Break Preview" and adjust manually.