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DEPARTMENT OF TRANSPORTATION

Request for Qualifications

Professional Services for US-6 / 192nd St
Interchange, Omaha, S-6-7(1060), CN 22721

October 2019

Statements of Qualifications are due Wednesday, November 6, 2019, 4:00 P.M.

GENERAL

In accordance with Nebraska Consultants' Competitive Negotiation Act ([Neb. Rev. Stat. §81-1702](#)), the Brooks Act ([40 USC 1101](#)), and [23 CFR 172.5](#), the State of Nebraska, Department of Transportation (NDOT), is issuing a Request for Qualifications (RFQ) for US-6/192nd St. Interchange. Qualified consultants are invited to submit a statement of qualifications as outlined below. NDOT's website referred to in this document is located at: <http://www.dot.nebraska.gov/business-center/consultant/>

All consultants interested in providing professional services for NDOT are strongly encouraged to review NDOT's template [Standard Professional Services Agreement](#), [Sample Fees and Payments Exhibit](#), and [Insurance Requirements for Professional Service Providers](#) prior to responding to this RFQ. By submitting a statement of qualifications in response to this RFQ, Consultant, and all subconsultants, agree to meet the substantive requirements of these documents. These documents can be found on NDOT's website. An agreement will not be executed unless consultant provides a current overhead schedule and proof of meeting the insurance requirements in the form of an [Insurance ACORD](#).

NDOT is seeking a statement of qualifications from consultants who wish to be considered to provide these services. This RFQ does not commit NDOT to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services. NDOT reserves the right to award contracts to more than one qualified consultant, to accept or reject any or all responses received as a result of this request, to negotiate with any qualified consultant or to modify or cancel in part or in its entirety the RFQ, if it is in the best interest of NDOT to do so.

In accordance with Nebraska Revised Statute [84-712](#) et.seq., Nebraska Public Records Act, documents provided to NDOT are public records subject to disclosure unless consultant requests in writing that documents must be kept confidential and can demonstrate that such records are confidential under federal or state law.

SCOPE OF SERVICES

Standard Work Categories anticipated on this project are:

- 103 Traffic Operation Studies
- 104 Traffic Operation Design
- 105 Highway Design – Major, Urban

211 Public Involvement

Information regarding the [Standard Work Categories](#) can be found on NDOT's website.

Project Description: This project will modernize the existing interchange of US-6 / Dodge Street and 192nd Street. All ramps would be reconstructed and 192nd Street between the ramp terminals updated as necessary. Existing West Dodge Road mainline bridges over 192nd Street will be assessed and used in place if possible. Existing street lighting will be removed and replaced as necessary.

The project limits are from R.P. 357+37 to R.P. 358+33. Construction may begin and/or end approximately 1500 feet ahead of or beyond the actual project limits to accommodate phasing.

Additional property rights may be required to build this project. ROW activities should be assumed.

This project will be constructed under traffic with lane closures controlled by appropriate traffic control devices and practices. Temporary surfacing would be required to accommodate phased construction.

This project is located within a Municipal Separate Storm Sewer System (MS4) community. Post construction storm water best management practices may be necessary. Additional consultation with the Roadside Stabilization Unit may be required.

PRELIMINARY SCOPE OF SERVICES

Preliminary Design services, including Environmental Documentation as required by the USACE, must be performed to sufficient detail to achieve an apparent preliminary (and final) Least Environmentally Damaging Project Alternative (LEDPA) determination necessary for 404 permitting.

ROADWAY DESIGN SERVICES

- Evaluation of the recommended interchange configuration of a Diverging Diamond Interchange (DDI) and if not feasible based on cost, operations, and environmental impacts, recommendation of another configuration including preliminary estimate comparisons is necessary.
- Determine if the vertical clearance for the existing structure at this intersection is acceptable, taking into account a future overlay along 192nd Street.
- Design and plan production beginning with the preliminary phase of work and through the letting process, including possible revisions that may occur after the project has been let.
- Plans, displays and documents necessary for any Public Involvement activity.
- Provide Utility and Right-of-Way plans to the Utility Coordination Unit so they may coordinate activities with Utility companies.
- Provide cost estimates at milestones determined by the Roadway Design Project Manager until the project has been let.
- Roadway design services necessary to support environmental documentation required for the USACE decision-making process.
- Design and plan production for wetland mitigation site(s).

- Perform any necessary traffic engineering operational and safety studies to support preliminary engineering and environmental services.
- A preliminary SOS for this work category is included with the RFQ supporting documents.

SURVEY SERVICES

- This project will be surveyed by State forces.

ENVIRONMENTAL SERVICES

- NDOT intends to perform all necessary environmental services for this project.

TRAFFIC ENGINEERING SERVICES

- Traffic engineering service to include the review and analysis of various roadway features related to capacity, safety, and design. Typical recommendations can include additional turn lanes, new or updated traffic control devices, or other safety measures.
- Traffic control design services to include design of all pavement markings, signing, traffic control devices and work zone traffic control for the project.
- A preliminary SOS for this work category is included with the RFQ supporting documents.

PUBLIC INVOLVEMENT SERVICES

- Public Involvement services necessary to gather input on project alternatives and for the USACE decision-making process.
- The SOS would establish the project location, to be presented to the Highway Commission (by others) for their recommendation for Governor approval to advance the project.
- Presentation may be requested by local boards, chambers of commerce, and citizen groups, and potentially, individual stakeholders and landowners.
- A preliminary SOS for this work category is included with the RFQ supporting documents.

RIGHT-OF-WAY SERVICES

- Preparation of ownership and right-of-way (ROW) design plans will be performed by State forces.

DETAILS

It is anticipated that one (1) consultant will be awarded the contract for this work. The payment method for the contract may be Lump Sum or Cost Plus Fixed Fee, Specific Rates of Compensation. A minimum of three (3) consultants will be short-listed for interviews. The evaluation criteria to be used for the short-listing and final selection is outlined below.

NDOT reserves the right to abandon or terminate any contract at any time and either re-advertise services or utilize its own forces. NDOT also reserves the right to accomplish services for future phases on all projects with the selected consultant, select another consultant, or utilize its own forces.

NDOT will not hold a briefing. All information is contained within this RFQ and on NDOT's website. If additional information is deemed necessary, it will be posted on the same web page as this RFQ and will be labeled as an update. Consultants interested in this RFQ are responsible for checking for updated information.

Interested consultants must have a current [NDOT Form 497, "Architect, Engineer, and Related Services Certification Form"](#) on file with NDOT prior to the deadline identified in the Schedule of Activities. If necessary, a completed NDOT Form 497 should be submitted to: NDOT.PDAnnualCertification@nebraska.gov.

Please submit your Drug-Free Workplace Policy (DF Policy) separate from the response to this RFQ ([DF Policy Example](#)). The DF Policy is a one-time submittal to NDOT. Please do not re-submit unless your DF Policy has changed or you never have previously submitted a DF Policy. While the DF Policy is not a submittal requirement, all consultants must have an acceptable DF Policy on file prior to the deadline identified in the Schedule of Activities. If necessary, the consultant's DF Policy may be submitted via email to: NDOT.PDAnnualCertification@nebraska.gov

Please do not call or write NDOT staff for information regarding the services in this RFQ. Email all inquiries/questions to Randy Eldorado, Consultant Services Engineer, at: randy.eldorado@nebraska.gov or call (402) 479-4778.

EVALUATION CRITERIA

Short List (100 pts)

A. QUALIFICATIONS (40 PTS)

1. Qualifications of the project manager and key team members to perform the services described in the Scope of Services.
2. Consultant has demonstrated they will allocate appropriate and sufficient staff resources or qualified subconsultants to meet project objectives and schedules.
3. Qualifications and capability of key subconsultants to perform the services outlined in this RFQ.

B. PERFORMANCE DATA (30 PTS)

1. Cooperation, communication, and timeliness of deliverables with NDOT and/or LPA staff on previous projects. If the consultant's team has no experience with NDOT, the consultant should include three (3) references in their response, including contact information, that have directly been involved with similar services.
2. Consultant has provided comparable projects for which they have been involved.

C. UNDERSTANDING OF THE SERVICES TO BE PROVIDED (30 PTS)

1. Consultant has demonstrated understanding of the key elements of the work
2. Consultant has provided comparable projects for which they have been involved.

Final Selection (100 pts)

A. QUALIFICATIONS (25 PTS)

1. Qualifications of the project manager and key team members to perform the services described in the Scope of Services.
2. Consultant has demonstrated they will allocate appropriate and sufficient staff resources or qualified subconsultants to meet project objectives and schedules.
3. Qualifications and capability of key subconsultants to perform the services outlined in this RFQ.

B. UNDERSTANDING OF THE SERVICES TO BE PROVIDED (25 PTS)

1. Consultant has demonstrated understanding of the key elements of the work
2. Consultant has provided comparable projects for which they have been involved.

C. QUALITY OF INTERVIEW (50 PTS)

1. Consultant's interview was clear and concise.
2. Consultant addressed evaluation factors adequately.
3. Consultant answered committee questions logically and thoroughly.

SCHEDULE OF ACTIVITIES	Date	Time
RFQ Posted	Oct 16	
Last Day Updates to RFQ may be posted	Oct 30	4:00 PM
NDOT Form 497 & Drug-Free Workplace Policy on File at NDOT	Oct 30	4:00 PM
Statement of Qualifications Due	Nov 6	4:00 PM
Post Short-List Consultants & Interview Schedule	Nov 15	4:00 PM
Interview	Dec 2	1:30 pm-4pm
Post Final Selections	Dec 6	4:00 PM

SUBMITTAL OF QUALIFICATIONS

All information must be received by the deadline identified in the Schedule of Activities. No exceptions to this deadline will be given.

One (1) electronic copy of the submittal must be emailed to NDOT.PDRFQinfo@nebraska.gov, or sent to the address listed below prior to the submittal deadline.

Consultant Services Engineer
 Nebraska Department of Transportation
 Project Development Division
 1500 Highway 2, PO Box 94759
 Lincoln NE
 PO Box ZIP Code: 68509-4759 Shipping ZIP Code: 68502

Submittals are to include the following in the order given below:

1. Front cover to include the consultant, subconsultants (if applicable), and number and title of the RFQ.
2. A letter of interest not to exceed one (1) page.
3. Organizational Chart not to exceed one (1) page.
4. A narrative responding to the established evaluation factors not to exceed five (5) pages.
5. A maximum of five (5) pages of additional supportive material such as charts, tables, resumes, or photos.
6. [NDOT Form 498, "Architect, Engineer, & Related Services Supplement to Statement of Qualifications"](#) not to exceed six (6) pages for the consultant and six (6) pages for each subconsultant. A separate NDOT Form 498 must be submitted for each subconsultant to be used.

Additional submittal requirements are:

1. All material in the submittal must be formatted for 8½ x 11 paper, single or double spaced.
2. Submittal covers and dividers between the sections are allowed and not included in the page limit.
3. Fold-out or oversized pages are not allowed.

INTERVIEWS

Interview date and times for short-listed consultants will be posted on NDOT's website. Interviews will be capped at 15 minutes, followed by up to 10 minutes of Q&A with the selection committee members.

NDOT will make every effort to post the short-listed consultants and the interview schedule on NDOT's website prior to the deadline identified in the Schedule of Activities.

NDOT's selection committee will conduct interviews with the short-listed consultants at the Department of Transportation, Central Complex, Highway Commission Room 103, 1500 Highway 2, Lincoln, Nebraska. If special arrangements are needed, please contact the Consultant Services Engineer at randy.eldorado@nebraska.gov or (402)479-4778.

Upon completion of all the interviews and approval of the Deputy Director, the selected consultants will be notified by telephone. NDOT will make every effort to post the final selections on NDOT's website prior to the deadline identified in the Schedule of Activities.

Kyle Schneweis, P.E., Director
Nebraska Department of Transportation

EQUAL OPPORTUNITY EMPLOYER