

Nebraska Department of Transportation Monthly On-The-Job Training Report

Sheet of

Contractor: <i>(Name and Address)</i>			INSTRUCTIONS: This report must be submitted each month <u>directly</u> to the Highway Civil Rights Office. Send a copy to the Project Manager for inclusion in the monthly progress estimate and also keep a copy for your records. Note: The Remarks column is to be used for reporting when a trainee completes training, terminates employment or is replaced by another trainee.		
SUBMIT TO: NDOT Highway Civil Rights Office E-mail: ndot.hcro-ojt@nebraska.gov			Month and Year:	Project No.: NDOT Project Manager:	
TRAINEE NAME AND LAST FOUR DIGITS OF SSN <i>(one Trainee per line)</i>	WORK CLASSIFICATION	WAGE RATE PAID	TOTAL HOURS TRAINED THIS MONTH	REMARKS	
Contractor's Representative: <i>(Signature and Title)</i>		Date:	NDOT External Civil Rights Office: <i>(Signature and Title)</i>		Date: