

**A. OVERVIEW**

The selected consultant would be responsible for all aspects of Environmental Studies and the development of the EA and possibly an Environmental Impact Statement (EIS), if deemed necessary. Tasks would include reviews and/or surveys for: wetlands and streams, floodplains, threatened and endangered species, historic resources, Section 4(f) and 6(f) properties, noise, air quality, hazardous materials, environmental justice, social and economic impacts, and cumulative and secondary impacts. Given the location of the project, extensive public involvement would be expected. The selected consultant would be responsible for preparing, conducting, and participating in informational public meetings and hearings with property owners and other stakeholders.

**B. QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE**

1. To be considered for these services, the consultant must be certified to perform Environmental Studies for the NDOT (Standard Work Categories 111, 112, 113).
2. The consultant's knowledge of hazardous material evaluation, public involvement, historic properties, socioeconomic impacts, and environmental justice are also important qualifications to perform this work.
3. Experience with preparing EAs or EISs for NDOT or other Departments of Transportation under the environmental laws and regulations of the Federal Highway Administration (FHWA) is preferred.

**C. SOFTWARE AND EQUIPMENT REQUIREMENTS**

1. The selected consultant would be expected to have access to equipment and software necessary to conduct reviews and surveys as needed. At a minimum, necessary software should include: a mapping program (i.e., ArcGIS), Microsoft Office Suite, Adobe Pro and MicroStation.
2. Equipment needs may include: Sub-meter accuracy Global Positioning System (GPS) field survey equipment and associated reporting software, , digital camera, and/or public meeting presentation equipment, software and other items.
3. Reports and documents must be submitted in a form compatible with Microsoft Office products unless otherwise directed

**D. EXPECTATIONS FOR THE DELIVERABLES**

1. All documents submitted must be in electronic and print-ready version for hard copy production.
2. The anticipated level of documentation is an EA with the possibility of the need for an EIS. If an EIS is required, the agreement will be supplemented.
3. Minimum EA Deliverables will include:
  - a. Public Involvement Plan;
  - b. Agency Scoping Package;
  - c. Scoping Summary Report;

- d. Environmental Methodology Memorandum describing level of analysis for each environmental resource;
- e. Preliminary, Draft, and Final Purpose and Need statement;
- f. Wetlands Report or Memo;
- g. Hazardous Materials Technical Report;
- h. Noise Analysis Report;
- i. Threatened and Endangered Species Review Documents;
- j. Draft Environmental Assessment; and,
- k. Final Environmental Assessment and Finding of No Significant Impacts (FONSI) documentation as appropriate.

**E. SCHEDULE:**

1. See RFQ details for schedule information.