

Nebraska Department of Transportation

NDOT Civil Rights: <https://dot.nebraska.gov/business-center/civil-rights/>

Instructions for How to Apply for DBE/ACDBE Certification in Nebraska.

In-state Applications:

- Download and complete the [Application for DBE/ACDBE Certification](#) and the [Personal Net Worth \(PNW\) Statement](#) from [NDOT Civil Rights Page](#). The application and the PNW must be signed and notarized before submitted to the Civil Rights office.
- The last page of the application is the USDOT Document Check List. Please follow the check list and submit all applicable documents as required with the application. For documents that are not applicable for your company, submit a written and signed statement indicating such.

Out-of-state Applications:

- If the company has been certified in its home state less than three years, you must provide a complete copy of the application form, personal net worth statement and all supporting documentation as was submitted to the home state at the time of original DBE/ACDBE application.
- If the company has been certified in its home state for more than three years, you must provide the following:
 - A completed, signed and notarized copy of the NDOT [Affidavit for Interstate Certification](#);
 - Copies of the last three years of Annual Affidavits of No Change as submitted to the home state, along with any documentation that was included (e.g. federal business tax return);
 - A copy of the most recent personal net worth statement as submitted to the home state, including any documentation that was included (e.g. federal personal tax return);
 - A copy of any letter of certification denial or decertification received by the firm from any other state, and a copy of any decision from USDOT regarding an appeal of a denial or decertification.

Applications and supporting documentation may be submitted by e-mail to ndot.hcro-dbe@nebraska.gov, submitted by online cloud storage/file transfer service, or mailed on paper or digital media to the address below.

Civil Rights Office - DBE
Nebraska Dept. of Transportation
P.O. Box 94759
1500 Hwy 2
Lincoln, NE 68509-4759

Any questions regarding the DBE/ACDBE application process may be submitted to ndot.hcro-dbe@nebraska.gov. The NDOT DBE office may be reached by phone at 402-479-4514.