



April 16, 2020

Pete Ricketts, Governor

Airport Managers –

A couple of weeks ago I let you know what we knew so far about relief funding for airports and I promised I'd give you an update when we knew more. Here is the next update!

FAA Headquarters held a call-in listening session this morning to explain the relief funding designated for airports by Congress through the Coronavirus Aid, Relief and Economic Security (CARES) Act. I've attached a Powerpoint Presentation that FAA put together that explains everything they went through. This is a helpful resource whether or not you were able to listen in to the call. The second attachment lists the grant amount that is being allocated to each airport through this program.

The funding listed on this spreadsheet for your airport is set. You WILL receive this funding. FAA STRONGLY recommends that this funding be used to reimburse your airport for operating expenses such as payroll, non-construction contracts, supplies, leases, etc. These grants were designed to be used for these purposes and the process will be pretty streamlined.

- 1) You should have already received a e-Grant signature agreement. FAA will be awarding "CARES Grants" electronically only so it is important that you fill out this form and send it in so you'll be ready to accept your grant.
- 2) In the next week or so you should be receiving a grant application. It will be filled out with your airport information and the grant award amount listed on the attachment.
- 3) When you get your grant application you'll need to sign it. You'll need to scan the signed application and e-mail it back. If you don't have access to a scanner you can take a picture of it with your cell phone and e-mail the picture back. Make sure that the scan/photo you send in contains all 3 pages of the grant application including the appropriate signature.
- 4) Your grant offer will be e-mailed to you. You will need to e-sign the grant offer (instructions will be included when you receive it) and send it back to FAA.
- 5) Once that's done you're CARES Grant will be ready to go. You can begin drawing down against it immediately. As a matter of fact, FAA and Congress want you to draw this funding immediately.
- 6) We're still working with FAA on the details of how these drawdowns will work so expect another e-mail from us when we approach that point.

If you choose to use your CARES Grant for a capital construction project you can still do this. However FAA doesn't recommend this, there are many more restrictions, and it will take longer to get your funding. Please let us know if you want to pursue this option.

If you were expecting to receive a regular AIP grant this year, it's still coming. The AIP grants will all be 100% grants this year. If you have already received your grant offer you can expect to receive an amendment to your grant to add that additional 10% funding. If you haven't yet received your grant it will be for the 100% amount when you get it.

Please let us know if you have any questions or need some help working through this different process. We want to help get this money into your community as quickly as possible.

Take care of yourselves!

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