



Contract Times: Main

Contract Time – Suspend/Resume Events

There is a relatively new tab on the left side of the screen when in Contract Time Summary – Available Time and Calendar Time. (See QRG video Contract Times: Main Contract Time for all other information regarding the Main Contract Time) This new tab is **Suspend/Resume Events**.

The **Suspend/Resume Events** tab has been added to simplify entering suspended time on a contract and includes functionality to not allow charge days on Diaries during the suspended date range. (Previously this was done by making one Informational Time entry to indicate the start date/time of suspended time, and a second entry to indicate the date/time that work has resumed). In the case of any additional suspended times, new entries would have to be made in the same way, but the description of each entry would have to be altered for AWP to accept them. (For example, see image below)

TSUS	PRMG - Project Manager -	Yes	Construction
Work Suspended	12/20/2024 12:32 PM	Neither	Suspended due to City of Lincoln unstable sewer trench backfill
TRES	PRMG - Project Manager	Yes	Construction
Work Resumed	12/27/2024 08:00 AM	Neither	Sewer trench backfill repaired
TSUS	PRMG - Project Manager	Yes	Construction
Work Suspended 2	01/10/2024 06:00 PM	Neither	Inclimate weather
TRES	PRMG - Project Manager	Yes	Construction
Work Resumed 2	01/12/2024 06:00 AM	Neither	Sun is out

This previous process of entering the suspend/resume dates in this way did not keep users from entering charge days on Diaries.

The new **Suspend/Resume Events** tab is found in the Contract Time Main Time Available Time and Calendar Time screens. Click on the '00 AT' link (Available) or the '00 CT' link (Calendar).

Time ID	Agency Type	Time Type
00 AT		Available Time
Time Description	Main	Active
CONTRACT LEVEL	Yes	% Complete 125.88

General	Time ID	Main Contract Time
Units And Dates	00 AT	☒
Rates And Cap Amount	Time Description	Delete Allowed
Suspend/Resume Events	CONTRACT LEVEL	☐
	Time Type	Required For
	Available Time	☐ Active Contract ☐ Close Contract ☒ Neither
	Agency Type	Chargeable
		☒



Contract Times: Main Contract Time – Suspend/Resume Events

Time ID	Agency Type	Time Type	
00 CT		Calendar Time	
Time Description	Main	Active	% Complete
Main Contract Time Calendar	No	Yes	25.00

General
Units And Dates
Rates And Cap Amount
Suspend/Resume Events

Time ID
00 CT
Time Description
Main Contract Time Calendar
Time Type
Calendar Time
Agency Type

Main Contract Time
Delete Allowed
Required For
Active Contract Close Contract Neither
Chargeable

Click on the **Suspend/Resume Events** tab link and it will take you here.

General
Units And Dates
Rates And Cap Amount
Suspend/Resume Events

Type search criteria or press Enter
Advanced
New
No rows found matching criteria.

Click the 'New' button to create a new Suspended time entry.

General
Units And Dates
Rates And Cap Amount
Suspend/Resume Events

Type search criteria or press Enter
Advanced
New
1 added 0 marked for deletion 0 changed
Suspend Available Time Charges
mm/dd/yyyy -- --
Resume Available Time Charges
mm/dd/yyyy -- --
Suspend Type
Comment

Once a date and time are entered into the 'Suspend Available Time Charges' field, days will not be able to be charged on Diaries starting on the date and time entered. A 'Suspend Type' can be chosen and a 'Comment' can be entered. As soon as a date and time are entered into the 'Resume Available Time Charges' field, days can start being charged once that date and time have occurred.

IMPORTANT:

'Resume Available Time Charges' date/time MUST be entered to be able to charge days on Diaries (Available Time) and for Calendar Time days to resume charging.

If any additional suspended time occurs, click the 'New' button and a new line will appear and a new suspended date and information can be entered.

NOTE: For Diary entries, on the Contract Times tab, for Calendar Time entries, the 'No Charge' and 'Charge' radio buttons will no longer be present as Calendar Day entries will only *NOT* charge when work has been suspended.