



Main Contract Times: Available Time (Working Day) and Calendar Time plus Suspend/Resume Events

Main Contract Times are the part of AWP that specify and track the amount of time allotted and spent on a contract. There are two ways AWP can do this.

Available Time: Also referred to as **Working Days**. This method is used currently where a Start Date is specified in addition to a number of Bid Days. Days are charged or not charged using diaries as the contract progresses. New Suspend/Resume Event functionality stops diaries from explicitly charging or not charging days. Change Orders are utilized to adjust bid days.

Calendar Time: Although this is not new in the system, it hasn't been utilized until now. Calendar Time works the same as Available Time (Working Days); A Start Date is specified in addition to a set number of Bid Days. This difference from Available Time is that days are charged automatically as time progresses. Diaries are no longer used to specify Charge or No Charge days. If charging days needs to stop, a Suspend/Resume Event must be used to specify the duration of no charge days. Change Orders are still utilized to adjust bid days.

Suspend/Resume Events: These replace the old Informational Suspend and Resume Dates. The events automatically pair the Suspend Date with a Resume Date for more clarity of use. Additionally, a Suspend Type and Description field are provided for simplifying documentation.

You can find the Suspend/Resume Events inside the Main Contract Time of the contract.

Time ID	Agency Type	Time Type	
00 AT		Available Time	
Time Description	Main	Active	% Complete
CONTRACT LEVEL	Yes	Yes	125.88

Click the Suspend/Resume Events tab on the left.

General	Time ID	Main Contract Time
Units And Dates	00 CT	☐
Rates And Cap Amount	Time Description *	Delete Allowed
Suspend/Resume Events	Main Contract Time Calendar	☒
	Time Type	Required For
	Calendar Time	☐ Active Contract ☐ Close Contract ☒ Neither
	Agency Type	Chargeable
		☐

Click the 'New' button to create a new Suspend/Resume entry. Enter a Start Date, a Suspend Type and any additional Comments. Save. Enter a Resume Date and Save to close the Event.

General	Q Type search criteria or press Enter Advanced			
Units And Dates				
Rates And Cap Amount				
Suspend/Resume Events	1 added 0 marked for deletion 0 changed			
	New			
	Suspend Available Time Charges	Resume Available Time Charges	Suspend Type	Comment
	mm/dd/yyyy -- --	mm/dd/yyyy -- --		



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Entering a Suspend Date will shut off the ability to charge days with a diary or suspend the running calendar charges until the Resume Date is entered and becomes current depending on which Main Contract Time is used. All days contained in a Suspend/Resume Event are NO CHARGE days regardless of which Contract Time is used.

Additional Suspend/Resume Events can be added as needed, however, events cannot overlap each other. A new Suspend/Resume Event cannot be added if an existing event does not have a Resume Date.