FORM G-1

KEY PERSONNEL RESUME INSTRUCTIONS

Each Key Personnel shall provide a resume that includes the following information, and in the following order, as applicable. The page limit for each resume is limited to **1 page**.

1. A summary of experience including the total number of years and months of experience in a position relevant to experience required for the Key Personnel position.
2. Project experience that demonstrates meeting the minimum requirements set forth in ITP Section 3.2.3, including but not limited to the following information for each project:

* Project Name
* Delivery Method
* Position Title
* Time in this position [From [year] / [month] to [year] / [month] equals total of \_\_\_\_\_\_\_\_\_years \_\_\_\_\_\_\_ months]
* Average number of hours worked per week on Project
* Project Description (include construction value)
* Detailed description of project responsibilities related to position title
* Explanation regarding the relevance of this experience to the minimum qualifications for the Key Personnel position
* Project Representative (list name, phone number, and email address of owner representative for listed project)

1. As relevant to the Key Personnel role, a list of the following:

* All formal education, including institution attended, attendance date
* Any certifications, registrations, and other credentials, including expiration date.