

March 6, 2024



Jim Pillen, Governo

To: Nebraska Municipal Clerks:

Notice of Calendar Year 2024 notifications from the Nebraska Department of Transportation (NDOT) that require an on-time response. There will be three (3) notifications. Failure to respond may result in the loss of Highway Allocation and Incentive Payment Funds. If you do not receive the notifications, please call (leave a message any time day or night) or email us.

The 1st notification (sent by email to the clerk) called "Annual City Lane Mile Report" will be emailed in mid-March of 2024. If you do not receive it by April 13th, call 402-479-3877, or email ndot.mrecmhelp@nebraska.gov

Filing Deadline: The filing deadline is July 31, 2024, no exceptions will be made.

The 2nd notification (sent by U.S. Mail to the clerk) called "Municipal Annual Certification of Program Compliance" will be mailed on July 24, 2024. If you do not receive it by August 3rd, call 402-479-4586, or email ndot.blshelp@nebraska.gov

<u>Filing Deadline</u>: The filing deadline is October 31, 2024, <u>no</u> exceptions can be granted. (*If* we do not receive the documents by October 31, 2024, the distribution of Highway-User Revenue to the municipality may be suspended.)

The 3rd notification (sent by U.S. Mail to the clerk) called "Year-End Certification of City Street Superintendent for Determining the Incentive Payment for calendar year 2024" will be mailed on October 16, 2024. If you do not receive it by October 25th, call 402-479-4586, or email ndot.blshelp@nebraska.gov

<u>Filing Deadline</u>: The filing deadline is December 31, 2024, <u>no</u> exceptions can be granted. (*If* we do not receive the documents by December 31, 2024, the municipality will not receive an *Incentive Payment in February 2025.*)

Thank you,

NDOT Lane Mile & Boards-Liaison Services Staff

Vicki Kramer, Director

Department of Transportation

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